

CLAYTON-LE-WOODS PARISH COUNCIL
MINUTES OF THE PLAY LEISURE AND WELFARE COMMITTEE
HELD ON TUESDAY 1ST FEBRUARY 2022 AT 7.00PM
VIA ZOOM

PRESENT: Councillor Mrs S Edwards-Williams (Chair)
Councillor Ms C Bromilow
Councillor Mrs G Charlesworth
Councillor Mrs D Dowrick
Councillor Mrs G Ormston

IN ATTENDANCE: Mrs L Gallagher (Admin Assist)
Mrs T Morris (Clerk)

	ACTION
At the start of the meeting the nominated Chair was not present and Councillor S Edwards-Williams was duly voted as Chair for the meeting.	
It was requested by the Members that the ongoing Chairmanship of this Committee be raised as an agenda item at the next meeting.	Clerk
22.01 APOLOGIES	
Apologies were received and accepted for Councillor Mr Steve Maddock.	
22.02 DECLARATION OF INTEREST	
There were no declarations of interest.	
22.03 APPROVAL OF MINUTES DATED 26th AUGUST 2021	
It was RESOLVED to approve the minutes of the meeting held on 26 th August 2021.	
22.04 MATTERS ARISING	
The Clerk informed the Members of the following:	
Having noted that the agenda was a hold over from the proposed Autumn meeting it was agreed by the Members that the Summer fair 2022 would be discussed at this meeting.	



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22.05 SUMMER FAIR UPDATE

The Members were provided with the ongoing progress report and the updated income and expenditure statement for their information.

The Admin Assistant (Mrs L Gallagher) gave a full report updating the Members on the latest report regarding the stallholders general planning and publicity. This was received with thanks.

The Clerk pointed out that the income and expenditure statement relied heavily on the programme sales which were estimated at £2,000. It was noted that actually in 2019 only £1,000 was collected from programme sales.

The Clerk proposed that by increasing the entrance fee to £2.00 per adult 16+ with children going free even if sales remained at pre pandemic levels that would help to off set the expenditure costs.

After due consideration it was agreed to table this suggestion at the next FPC meeting for consideration.

FPC

It was noted that Manor Road Primary School would be paid the actual fee required and not via programme sales which had not worked last time with only a small number of sales made.

There were a number of suggestions made as a potential sponsor/stall holder including Cuckoo Gin which would be investigated by the Admin Assistant.

AA

22.06 REVIEW OF CHRISTMAS ARRANGEMENTS 2021

1.OAP Lunch 2021

It was noted that the event was a great success with more residents in attendance than the last time it was held. It was proposed to keep it as two days as there was a more spacious feel and there were little extra costs involved.

It was requested that two days not be consecutive as it would assist the Clerk with the schedule.

2.Christmas Tree Light Switch On 2021

It was noted that the switch on event was a great success with a large crowd in attendance. It was requested that an MC and/or sound system could be hired so that the announcements could be heard by all the residents. Also there would need to be a



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review of the carol sheet and an agreed list of community carols to be arranged by the brass band.

22.07 BOWLING GREEN UPDATE – DUE TO LEY INN CLOSURE

It was stated by the Clerk that the Ley Inn had re-opened under new management so the running of the Bowling Green was no longer an issue.

It was requested by the Members that the Clerk should be in touch with the new Landlord and introduce them to the Parish Council and set a date to meet to discuss the arrangement with the Bowling Green and Club.

Clerk

22.08 CUNNERY MEADOW FOOTPATH LIGHTS / ARSON / INSURANCE UPDATE

MUGA/ Footpath Lights (Unmetered Supply)

The Clerk informed the Members that she was still in talks with Lancashire County Council and that once all the specifications were in she would submit the relevant forms for inspection.

Clerk

Cunnery Meadow Arson Attack – Insurance Update

It was noted that the equipment had been ordered in September 2021 and that the delivery from China could take up to 6 months. The insurance company had been alerted as to the delay and had agreed to the claim and were awaiting invoices.

The Clerk would begin to chase up with Wicksteed at the beginning of March 2022.

Clerk

22.09 SKATE PARK

Update on Great Greens Lane Skate Bowl Project

It was noted that Chorley Council had not commenced with the project at this time due to financial constraints. The Clerk would contact Chorley Council to find out the latest news.

Clerk

Possible Funding Streams

It was noted that even if the Parish Council skate park had a renovation rather than a renewal that the cost would be around £50,000. This amount was not available in the CIL budget at the present time.

It was recommended that the remaining CIL amount be allocated to the skate park as this would be needed for match funding purposes. This would be tabled at the next FPC meeting.

FPC



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It was requested that the Clerk investigate further funding from the Lancashire Environmental Fund and any other possible funding streams.

Clerk

22.10 SCARECROW FESTIVAL DEBRIEF/ARRANGEMENTS FOR 2022

Forward Publicity

The dates were confirmed as 25th September 2022 – 2nd October 2022. The Members were advised that a mock up poster and banners had been made for 2022. The idea was raised by Cllr G Charlesworth of a plastic wallet in the banners so that the year and dates could be changed thus saving hundreds of pounds going forward. This could be applied to all banners going forward. (Summer Fair and Christmas Light Switch On)

The advanced 6 month notice will be placed on Facebook and the website in March 2022. All the local pubs and business will also be approached to notify them of the dates etc.

It was requested that the timetable from last year be revised and issued to members so that everyone would be aware of when things were happening.

AA

It was proposed that there could be promotional banner and scarecrows in the Parish Council gazebo at the Summer Fair

AA

A Working Group would be set up nearer the time to co-ordinate things.

Workshop Proposal

It was requested that the Parish Council liaise with Cuerden Valley trust to run a Scarecrow Workshop at either their venue or the new office on the week end prior to the Festival.

AA

On line Survey

It was requested that a survey could be run on social media to check out what worked last year and what could be done better for this year.

AA

22.11 NEXT MEETING

The date for the next meeting was agreed to be Thursday 10th March 2022 at 7.00pm via Zoom.

Clerk