

**CLAYTON-LE-WOODS PARISH COUNCIL**  
**MINUTES OF THE PLAY LEISURE AND WELFARE COMMITTEE**  
**HELD ON THURSDAY 9<sup>th</sup> FEBRUARY 2017 AT 7.00PM**  
**AT CLAYTON GREEN LIBRARY**

**PRESENT:** Councillor S Cross (Chairman)  
Councillor R Boyd  
Councillor C Bromilow  
Councillor E Whiteford

**IN ATTENDANCE:** Mrs TD Morris (Clerk)

	<b>ACTION</b>
<p><b>17.01 APOLOGIES</b></p> <p>Apologies were received and accepted for Councillor R Ormston.</p>	
<p><b>17.02 DECLARATION OF INTEREST</b></p> <p>There was no declaration of interest.</p>	
<p><b>17.03 APPROVAL OF MINUTES DATED 22<sup>nd</sup> SEPTEMBER 2016</b></p> <p>It was <b>RESOLVED</b> to approve the minutes of the meeting held on 22<sup>nd</sup> September 2016 as correct record, which were duly signed by the Chairman.</p>	
<p><b>17.04 MATTERS ARISING</b></p> <p><b>2016 OAP Christmas Lunch Review</b></p> <p>There was a discussion regarding the OAP Christmas lunch and it was noted that it was oversubscribed.</p> <p>It was proposed that for 2017 other local venues should be approached so that the committee could consider expanding the numbers. The clerk advised that any funding from Asda would only be available if the event was held on unlicensed premises such as the village hall in Clayton Brook.</p>	

## **2016 Lighting Ceremony**

It was noted that the ceremony was a great success and that it was hoped to expand the event for next year.

The Clerk informed the committee that a proposal would be tabled at the next full parish council meeting to set up an Events Committee to cover this and future big events that may be held within the parish.

### **17.05 GOUGH LANE PLAY AREA UPDATE**

The committee had been provided with a proforma schedule and plans for their consideration prior to the meeting. The following issues were discussed.

#### **Residents Request for Consultation on Plans**

It was noted that there had been requests from residents to be involved in the play area project.

The committee requested that the clerk and Councillor C Bromilow place visual plan within the parish and have a suggestion box available for the residents to respond to the plans.

#### **Review of Budget**

The Chair proposed that having looked at the proforma schedule and plans for a similar play area that a ceiling of £35,000 was preferable plus adding on the removal/repair costs of railings and existing equipment.

It was agreed by the committee that the costing for the work should be around that figure if possible.

#### **Review of Schedule**

It was explained that the document could form the basis for a quotation from a list of selected contractors.

It was agreed that Councillor R Ormston and the clerk take the appropriate advice and prepare the document as soon as was practicable. It was also noted that a contract document would also have to be drafted.

#### **Plan of Action**

1. To provide consultation for the residents.
2. To keep costs to a minimum however the priority is to provide the best quality outcome.
3. For a schedule and contract to be drafted with professional assistance as soon as was practicable.

**17.06 ANY OTHER BUSINESS**

The members were concerned about the poor condition of the Manor Road play area.

It was noted that each of the parish play areas had a fortnightly inspection by Chorley Council and any outstanding issues were being dealt with.

It was agreed previously that each play area would be reviewed about long term repair requirements on a phased basis.

**DATE OF NEXT MEETING**

The next scheduled meeting would be agreed at the next full council meeting.