

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY MEETING
HELD ON MONDAY 21st JULY 2021 AT 7.30PM
AT CLAYTON BOOK VILLAGE HALL**

PRESENT: Councillor Mr P Gabbott (Chairman)
Councillor Mrs C Billouin
Councillor Ms C Bromilow
Councillor Mr M Clifford
Councillor Mr D Clough
Councillor Mrs D Dowrick
Councillor Mrs S Edwards-Williams
Councillor Mrs L Farnworth
Councillor Mr S Lowe
Councillor Mr S Maddock (10)

In Attendance: Councillor Mr A Cullens (County/Borough Councillor)
Mrs G Egan (Project Officer)
Mrs TD Morris (Clerk)

		ACTION
8336	WELCOME TO NEW COUNCILLOR Councillor Mr Sam Lowe was welcomed to his first FPC meeting. It was requested that the Clerk inform the relevant authorities of his appointment.	Clerk
8337	APOLOGIES Apologies were received and accepted for Councillor Mrs G Ormston, Ms J Cronshaw and Mrs G Charlesworth. After due discussion it was agreed to accept the apologies from Councillor D Rogerson as he was still recovering from illness. However, this would be reviewed in the FPC meeting scheduled for September 2021.	FPC
8338	DECLARATION OF INTEREST Councillor P Gabbott declared an interest as a sitting Chorley Councillor on the Planning Committee and advisor regarding item 8343.1 the CIL Application for Clayton Brook Primary School. Councillor C Bromilow declared an interest as a Trustee of Cuerden Valley Café. Councillor M Clifford declared an interest as a Trustee of Cuerden Valley Trust and on item 8343.2 in support of the Whittle & Clayton Cricket Club CIL Application.	

Chairman's Signature.....



8339 PUBLIC PARTICIPATION

There was no public participation at this meeting.

8340 MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 21ST JUNE 2021

It was RESOLVED that the minutes of the ordinary parish meeting held on Monday 21ST June 2021 were deemed correct and were duly signed by the Chairman.

8341 MATTERS ARISING

The Members noted the report which was circulated prior to the meeting.

8342 RESIGNATION OF COUNCILLOR R FRANCIS

The Chairman informed the Members that Councillor R Francis had resigned as a Parish Councillor due to increased work commitments and charity work.

It was requested that the Clerk inform the relevant authorities of his resignation and send out a letter of thanks.

Clerk

8343 TO APPROVE COMMUNITY INFRASTRUCTURE LEVY (CIL) FINANCIAL REPORTS

1.CIL Report to 31st March 2021 (Annual Report)

The Parish Council approved the annual CIL report.

It was requested that the Clerk publish the report on the website and notify Chorley Council.

Clerk

2. CIL Report updated to 12th July 2021

It was noted that there was £24,575.99 available funding at the present time.

8344 TO CONSIDER CIL APPLICATIONS

The Members were provided with the evaluation report for the current CIL applications and made the following determinations:

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

1. Clayton Brook Primary School (Recreational Equipment £4,487.00)

After due consideration it was RESOLVED to allocate £4,487.00 towards the provision of recreational equipment.

2. Whittle and Clayton Cricket Club (Replacement Fencing £1,272.01)
(Vote 9 in favour 1 abstention Cllr M Clifford)

After due consideration it was RESOLVED to allocate £1,272.01 towards the provision of perimeter fencing.

3. Wigan Road Estate (Defibrillator £2,500)

After due consideration it was RESOLVED to allocate £2,500.00 towards the provision of a defibrillator on the Wigan Road estate.

4. Woodsman Public House (Bleed Kit £1,000.00)
(Vote 9 in favour 1 abstention Cllr L Farnworth)

After due consideration it was RESOLVED to allocate £1,000.00 towards the provision of a bleed kit sited at the Woodsman Pub.

It was requested that the Clerk inform the relevant parties of the decision and revise the CIL Report as necessary.

Clerk

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

8345 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payments:

1. Payments July 2021

Voucher	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
87	Yorkshire Bank	B/T	Play Area General Repai	Stringfellow Building Cc	S	-150.00	-30.00	-180.00
88	Yorkshire Bank	B/T	Donation	WLW & CLW Cricket Clu	X	1,000.00	0.00	1,000.00
89	Yorkshire Bank	B/T	Donation	Bowland Pennine Moun	X	200.00	0.00	200.00
90	Yorkshire Bank	B/T	Zoom License	Zoom Video Communicz	S	119.90	23.98	143.88
91	Yorkshire Bank	B/T	Legal Advice	JMR Solicitors	X	10.00	0.00	10.00
92	Yorkshire Bank	B/T	Doggy Bin Bags/Dispens	Stringfellow Building Cc	S	125.10	25.02	150.12
93	Yorkshire Bank	B/T	Play Area General Repai	Wicksteed	S	250.00	50.00	300.00
94	Yorkshire Bank	B/T	Tree Work	Walkers Tree Services	Z	750.00	0.00	750.00
95	Yorkshire Bank	B/T	Maintenance	Stringfellow Building Cc	S	72.90	14.58	87.48
96	Yorkshire Bank	B/T	litter Trolley Wheels	Glasdon UK Limited	S	25.08	5.02	30.10
97	Yorkshire Bank	B/T	Litter Picking	RP Golden Transport Lt	S	9.99	2.00	11.99
98	Yorkshire Bank	B/T	Litter Picking	Elite Hi Vis	S	116.71	23.34	140.05
99	Yorkshire Bank	B/T	Litter Picking	The Clean Machine Dire	S	201.60	40.32	241.92
100	Yorkshire Bank	B/T	Training	Lancashire Association	X	50.00	0.00	50.00
101	Yorkshire Bank	B/T	Scarecrow Festival Prize	Post Office	X	175.00	0.00	175.00
102	Yorkshire Bank	B/T	Litter Picking	MS Computers Ltd	S	138.41	27.68	166.09
103	Yorkshire Bank	B/T	Litter Picking	MK Safe Grip UK Ltd	S	6.99	1.40	8.39
104	Yorkshire Bank	D/D	Rent/Room Hire	Chorley Business and T	S	337.00	67.40	404.40
105	Natwest Bank	D/D	Website/Email Managem	Easy Websites	S	73.00	14.60	87.60
106	Natwest Bank	S/O	Salary	Lengthsmen JI	E	106.92	0.00	106.92
107	Natwest Bank	S/O	Salary	Lengthsmen DH	E	178.20	0.00	178.20
108	Natwest Bank	S/O	Salary	Lengthsmen DM	E	213.84	0.00	213.84
109	Yorkshire Bank	S/O	Salary	Employee 01	E	1,556.15	0.00	1,556.15
110	Natwest Bank	D/D	Pension	LCC Pension Employee	E	577.36	0.00	577.36
111	Natwest Bank	D/D	Phones/Broadband	O2	S	6.07	1.21	7.28
112	Yorkshire Bank	S/O	Salary	Lengthsmen ME	E	285.12	0.00	285.12
113	Yorkshire Bank	S/O	Rent/Room Hire	Chorley Self Storage Lt	S	73.33	14.67	88.00
114	Yorkshire Bank	S/O	Salary	Employee 02	E	737.55	0.00	737.55
115	Yorkshire Bank	D/D	Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
116	Yorkshire Bank	B/T	Grass Cutting/Open Spa	Envirocare Maintenanc	S	628.01	125.60	753.61
117	Yorkshire Bank	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
118	Yorkshire Bank	S/O	Salary	Lengthsmen CD	X	72.80	0.00	72.80
119	Yorkshire Bank	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00	0.00	49.00
136	Yorkshire Bank	B/T	Lengthsmen Workwear	ACE Workwear	X	76.39	0.00	76.39
137	Yorkshire Bank	B/T	Scarecrow Festival	John Harrison Sports Li	X	21.00	0.00	21.00
138	Yorkshire Bank	B/T	Scarecrow Festival Prize	Post Office	X	70.00	0.00	70.00
Total						8,220.51	418.24	8,638.75

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

2.Payments August 2021

Table with 9 columns: Voucher, Bank, Cheque No, Description, Supplier, VAT Type, Net, VAT, Total. Lists 15 payment entries for August 2021, including items like Rent/Room Hire, Website/Email Managem, Salary, Pension, and Phones/Broadband.

The following Receipts were noted:

3.Receipts as of July/August 2021

Table with 10 columns: Voucher, Code, Bank, Receipt No, Description, Supplier, VAT Type, Net, VAT, Total. Lists 3 receipt entries for July/August 2021, including Bank Interest and Phone.

4.Bank Reconciliation for the 1st Quarter 2021/22

The Councillors were provided with the Bank Reconciliation Reports for the 1st Quarter 2021/22 along with quarterly Budget Report prior to the meeting. The Members received and noted the quarterly accounts and the bank reconciliation as of 30th June 2021.

8346 PLANNING APPLICATIONS

It was RESOLVED to make no comment on the following applications:

1.Application no: 21/00619/FULHH
Proposal: Single storey side extension (garage)
Location: Norab, Preston Road, Clayton-Le-Woods, Chorley, PR6 7EH PR26 7AD

2.Application no: 21/00691/FULHH
Proposal: Single storey front extension
Location: 40 Seven Acres, Bamber Bridge, Preston, PR5 8HA

Chairman’s Signature.....



CLW PARISH COUNCIL MINUTES

- 3.Application no: 21/00707/FULHH
Proposal: Single storey side extension
Location: 41 Lancaster Lane, Clayton-Le-Woods, Leyland, PR25 5SP
- 4.Application no: 21/00704/FULHH
Proposal: Single story rear extension (following demolition of existing conservatory)
Location: 11 Dahlia Close, Clayton-Le-Woods, Leyland, PR25 5TF
- 5.Application no: 21/00720/FULHH
Proposal: Erection of ground floor extension and first floor extension to the front/side elevation.
Location: 11 Wilderswood Close, Clayton-Le-Woods, Chorley, PR6 7SH
- 6.Application no: 21/00736/ADV
Proposal: Application for advertisement consent for the display of 1no. non-illuminated stack sign
Location: Land Opposite 12, Parkhurst Avenue, Clayton-Le-Woods
- 7.Application no: 21/00827/PDE
Proposal: Notification of a proposed single storey rear extension measuring 4.73m in depth, with eaves height of 2.499m, and a maximum height of 3.86m (following demolition of existing conservatory).
Location: 52 Rowan Croft, Clayton-Le-Woods, Chorley, PR6 7UX
- 8.Application no: 21/00790/FULHH
Proposal: Relocation of 1.8m timber fence from current location to the outer edge of detached garage along eastern boundary. Parking relocated to the front of the property.
Location: 3 Cyclamen Close Clayton-Le-Woods Leyland PR25 5LW
- 9.Planning Application Ref: 20/00377/FULMAJ
Appeal Ref: APP/D2320/W/21/3272623
Appellant: c/o Agent Planning Inspectorate
Proposal: Erection of 115 dwellings with associated parking, landscaping, drainage, pump station, layout of roads and footways and other associated works
Location: Land Adjoining Cuerden Residential Park Nell Lane Cuerden
- 10.Application no.21/00781/FULHH
Proposal: Part first floor, part single storey side extension
Location: 1 Briery Hey Bamber Bridge Preston PR5 8HU
- 11.Application no.21/00839/FUL
Proposal: Excavation of a trench and the installation of separate surface and foul water drains between Shady Lane and the River Lostock to serve a residential development off Nell Lane.
Location: Cuerden Valley Park Shady Lane Cuerden Bamber Bridge

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

Regarding application no.11.

It was RESOLVED that the Parish Council lodge the objections as previously stated as loss of amenity, habitat and endangering wildlife.

Clerk

It was requested that the Clerk lodge the objection with Chorley Council.

8347 REPORTS

1.Scarecrow Festival 2021 Update (Report Attached)

The report was received and noted. The working group were planning to have a debrief meeting after the Summer holidays. It was reported that the overall winner Swansey Garage were donating all their prize money to charity.

Clerk

2.Arson Attack Cunnery Meadow Play Area (In Clerks Report)

The Clerk stated that the insurance claim was ongoing and the fitting of the replacement slide was dependent on the installation of the CCTV at the site.

3.Back Lane Woods Update (Report Attached)

The latest report was received and noted by the Members. Any questions/queries could be raised at the next scheduled Environment Committee meeting in September 2021.

8348 CORRESPONDENCE

1. Resident Enquiry regarding Clayton Hall Ruins (Ownership/Guardianship)

The Members discussed the matter of Clayton Hall ruins. It was agreed that the ownership of the land on which the ruins stood would be investigated and be reported to the concerned resident in due course.

MC

2. Resident Enquiry - Footpath between Three Nooks and Gough Lane (Lighting and Maintenance)

Councillor A Cullens agreed to look into the issues regarding the footpath and report back to the Parish Council in due course.

FPC

8349 MOTION TO EXCLUDE PRESS AND PUBLIC

The Chairman tabled the motion to exclude press and public for the next item due to the potentially sensitive commercial information. A vote was taken and was unanimous in favour of the motion.

It was RESOLVED to exclude press and public.

Councillor A Cullens left the meeting at this point.

Chairman's Signature.....



8350 CURRENT POSITION REGARDING THE NEW PARISH OFFICE

The Chairman and Vice Chairman gave a detailed report of the current situation. A revised Heads of Terms had been received on the day of the meeting along with two letters of intent regarding overall ownership and car parking spaces.

It was agreed that these revised terms would be scrutinised by the Parish solicitors and their recommendations would be tabled at the next FPC meeting for consideration.

FPC

8351 DATE OF NEXT ORDINARY PARISH MEETING

It was RESOLVED that the next ordinary Parish Council meeting was to be held on Monday 20th September 2021 at 7.30pm at Clayton Brook Village Hall.

Chairman’s Signature.....