

**CLAYTON-LE-WOODS PARISH COUNCIL**

**MINUTES OF THE ORDINARY MEETING  
HELD ON MONDAY 19<sup>th</sup> APRIL 2021 AT 7.30PM  
VIA ZOOM**

**PRESENT:** Councillor Mr M Clifford (Chairman)  
Councillor Mrs C Billouin  
Councillor Ms C Bromilow  
Councillor Ms J Cronshaw  
Councillor Mrs G Charlesworth  
Councillor Mr D Clough  
Councillor Mrs D Dowrick  
Councillor Mrs S Edwards-Williams  
Councillor Ms L Farnworth  
Councillor Mr R Francis  
Councillor Mr P Gabbott  
Councillor Mr S Maddock  
Councillor Mrs G Ormston  
Councillor Mr D Rogerson (14)

**In Attendance:** Mrs G Egan (Project Officer)  
Mrs TD Morris (Clerk)  
2 Members of the Public

**8305 APOLOGIES**

It was noted that there was no-one absent.

**8306 DECLARATION OF INTEREST**

Councillor M Clifford declared an interest as Chorley Councillor with responsibility for the environment and green spaces. Councillor C Bromilow declared an interest as a Trustee of Cuerden Valley Trust.

**8307 PUBLIC PARTICIPATION**

There was no public participation at this meeting.

**8308 MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 15<sup>th</sup> MARCH 2021**

It was RESOLVED that the minutes of the ordinary parish meeting held on Monday 15<sup>TH</sup> March 2021 were deemed correct and were duly signed by the Chairman.

**ACTION**

**Chairman's Signature**.....



**8309 MATTERS ARISING**

**8275 Co-option**

The resident was informed of the decision not to co-opt and was given feedback from the Chairman.

**82 Clayton Cup 2021**

The Heads had responded that they wished to cancel the Clayton Cup for 2021 with the hope to run the event during 2022.

**8296 Cancellation of Summer Fair 2021**

It was noted that all the interested parties had been informed of the decision and that a tentative date of 25<sup>th</sup> June 2022 had been suggested.

**8296 Newsletter Spring Summer 2021**

It was reported that the Project officer was progressing the next issue. A general request was made to have all outstanding articles ready as soon as possible.

**8300.4 Drop Kerb Clayton Brook**

The Clerk reported that Councillor P Gabbott was progressing the issue of land ownership within the car park.

**8300.6 Nature in Lockdown**

This item would be discussed at the next Management Committee meeting.

**8310 ARRANGEMENTS FOR PARISH COUNCIL MEETINGS FROM 7<sup>TH</sup> MAY 2021**

The Chairman informed the Members that the government were not going to extend the dispensation to hold meetings remotely. If the Parish Council were to hold a meeting under current regulations a covid secure venue would need to be found. A suitable location was yet to be found.

**8311 LENGTHSMEN RETURN TO WORK**

It was noted that all the risk assessments and PPE were in place and the Clerk had been informed that a number of the Lengthsmen had received two Covid-19 vaccinations.

It was agreed that the Lengthsmen could return to work on a phased basis with immediate effect.

Chairman's Signature.....



It was requested that the Clerk inform the relevant authorities.

Clerk

**8312 REPORTS**

**1. Back Lane Woods Update**

The Council was informed that the noticeboards had been ordered and the management agreement had been sent to the solicitors for revision.

**2. Holiday Hunger/Food Parcels Update**

The scheme was still running and a few families were helped during the Easter break.

**3. SPID Update**

It was reported that the sites had been submitted to Lancashire County Council for approval. The sites were adjacent to the new doctors surgery Preston Road Chorley Old Road near the Dog Inn and Clayton Brook Road near Pines Close. Secondary sites had been considered which could be added at a future date.

There was a discussion regarding co-operation with LCC. It was suggested that after the May elections that a local County Councillor be invited to the Parish Council to discuss any local issues.

Clerk

**4. Newsletter Summer 2021**

It was noted that the compilation of the newsletter was progressing and any articles should be submitted as soon as possible.

**5. Scarecrow Festival Update**

The Councillors had received the initial report regarding the initial planning of the Scarecrow Festival. Councillor C Bromilow stated that the Lord Nelson had kindly agreed to assist with the promotion of the Scarecrow Festival.

**6. Waste Bin Provision**

The Clerk reported that Chorley Council were currently charging the Parish Council for emptying two red dog waste bins. However on review it was agreed to have the two bins swapped for mixed waste bins and the Parish Council would no longer be charged for the service.

Chairman's Signature.....



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7. Street Planters Extension Update

The street planter extension on Wigan Road would be put in abeyance until 2022 due to technical requirements.

8313

ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payments:

Payments April 2021

Table with 9 columns: Voucher, Bank, Cheque No, Description, Supplier, VAT Type, Net, VAT, Total. Lists 22 payment entries and a total row.

The following Receipts were noted:

Receipts at 31 March 2021

Table with 8 columns: Bank, Receipt No, Description, Supplier, VAT, Net, VAT, Total. Lists one receipt entry and a total row.

8314 PLANNING APPLICATIONS

It was RESOLVED to make no comment on the following applications:

- 1.Application no: 21/00262/FULHH
Proposal: Single storey side/rear extension and single storey extension to rear of existing garage including raising of ridge
Location: 41 Wilderswood Close, Clayton-le-Woods, Chorley, PR6 7SH

Chairman's Signature.....



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2.Application no: 21/00288/FULHH

Proposal: Single storey rear extension and single storey front/side extension linking existing property to detached garage (resubmission of planning application ref: 20/01039/FULHH)

Location: 36 Forsythia Drive, Clayton-le-Woods, Chorley, PR6 7DF

3.Application no: 21/00292/CLPUD

Proposal: Application for a certificate of lawfulness for a proposed use as a dwelling house for the occupation of up to 2 young persons with 24 hr care provided on a shift basis.

Location: 20 Briery Hey, Bamber Bridge, Preston, PR5 8HU

4.Application no: 21/00299/FULHH

Proposal: 2no. gable pitched roofs to replace 2no. existing flat roofs to north and south elevations

Location: 9 Watkin Road, Clayton-le-Woods, Chorley, PR6 7PU

5.Application no: 21/00306/FULHH

Proposal: Single storey side extension and conversion of existing garage to habitable accommodation

Location: 48 Glenmore, Clayton-le-Woods, Chorley, PR6 7TB

6.Application no: 21/00330/FULHH

Proposal: Two storey rear extension

Location: 164 Spring Meadow, Clayton-le-Woods, Leyland, PR25 5PQ

7.Application no. 21/00335/FULHH

Single storey rear extension and front gate

Gold Standard Foot Care 50 Lancaster Lane Clayton-le-Woods Leyland PR25 5SP

9.Application no.21/00378/CLPUD

Application for a certificate of lawfulness for a proposed single storey rear extension (following demolition of existing conservatory)

18 Ivy Close Clayton-le-Woods Leyland PR25 5SG

10.Application no.20/01198/FUL

Erection of 1no. detached dwelling house including access

West Levens Moss Lane Clayton-le-Woods Leyland PR25 4SE

It was RESOLVED to make the following comment:

8.Application no.21/00368/FULHH

Erection of a 2.0m timber featheredge fence along the eastern boundary of the property to provide additional usable garden space and relocation of driveway from the side of the property to the front.

3 Cyclamen Close Clayton-le-Woods Leyland PR25 5LW

Chairman's Signature.....



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It was requested by the Clerk to check with Chorley Council whether there are any restrictions on fences and their height on this estate, as this one is going to be 2 metres high (6ft 6ins).

Clerk

**8315 CORRESPONDENCE**

**1. Application from Resident to be Considered for Co-option as a Parish Councillor (North Ward)**

It was agreed that the resident would be interviewed as soon as was practicable. It was requested that the Clerk make the necessary arrangements.

Clerk

**2. Decommissioning of BT Phone Box 528 Preston Road**

It was agreed that the Parish Council would not object to the decommissioning of the phone box nor did the Council wish to adopt the phone box. It was requested that the Clerk inform the relevant authority of the decision.

Clerk

**3. Resident Enquiry Regarding Roadworks Clayton Brook Road**

Councillor P Gabbott informed the Members that the work would be undertaken during Summer 2021. Councillor C Bromilow raised the issue of severe potholes around the M6/A6 roundabout and the Walton Summit roundabout. The Chairman confirmed that Lancashire County Council will be carrying out emergency repairs at those locations. It was requested that the Clerk inform the resident of the latest update.

Clerk

**8316 ANNUAL GENERAL PARISH MEETING MONDAY 17<sup>TH</sup> MAY 2021**

It was RESOLVED to hold the Annual meeting on Monday 17<sup>TH</sup> May 2021 at 7.00pm the venue would be confirmed in due course.

It was noted that there would be an annual review of the register of interests for all Members.

**8317 DATE OF NEXT ORDINARY PARISH MEETING**

It was RESOLVED that the next ordinary Parish Council meeting is to be held on Monday 17<sup>th</sup> May 2021 at 7.30pm the venue would be confirmed in due course.

Chairman's Signature.....