

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY MEETING
HELD ON MONDAY 20th MAY 2019 AT 7.30PM AT
MANOR ROAD PRIMARY SCHOOL ANNEXE**

PRESENT: Councillor Mr M Clifford (Chairman)
Councillor Mrs C Billouin
Councillor Ms C Bromilow
Councillor Mrs G Charlesworth
Councillor Mr D Clough
Councillor Ms J Cronshaw
Councillor Mrs D Dowrick
Councillor Mrs S Edwards Williams
Councillor Mr P Gabbott
Councillor Ms S Neill
Councillor Mrs J Norris
Councillor Mrs G Ormston
Councillor Mr D Rogerson

In Attendance: Mrs G Egan (Project Officer)
Mrs TD Morris (Clerk)
2 Residents

8079 APOLOGIES

There were no apologies received.

8080 DECLARATION OF INTEREST

Councillor M Clifford declared an interest as an associate of the Wildlife Trust
Councillor J Cronshaw as a member of the Chorley Council Planning Committee

Councillor J Norris as an employee of Lisieux Hall.

Councillors M Clifford, D Dowrick, and S Neill association/employed by Asda

8081 PUBLIC PARTICIPATION

Mr A MacDonald informed the members of the speeding issues on Lancaster Lane down to Sheephill Lane.

There were a number of options regarding speed cameras and to request more positive intervention from LCC Highways Department.

After due discussion it was agreed that the Clerk contact Lancashire County Council and inform them of the speeding issues and request that there be more 30 speed signs installed. It was also stated that the Highways Champion for Lancashire and the County Councillor be informed of the issues.

Mr MacDonald would be kept informed of any developments.

ACTION

Clerk/MC

Mr MacDonald left the meeting at this point.

8082 MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 15TH APRIL 2019

It was RESOLVED that the minutes of the ordinary parish meeting held on the 15TH April 2019 should be signed by the Chairman.

8083 MATTERS ARISING

8073 Cunnery meadow Play Area

Wicksteed had been consulted regarding the possible changes which have been resolved.

8073 Staff Pay Award

This was being actioned by the Clerk.

8074 CIL Policy

It was reported that one of the applicants had approached one of the parish councillors directly. It was noted that a no contact clause should be added to the policy in the next round.

8076 Item 4 Planning Application 19/00250

The Clerk had received an email from Places for people stating that the properties were still "affordable housing". The meeting wished to have the email circulated to all members.

8076 Item 7 Planning Application 19/00300TPO

The Clerk informed the meeting that she had not received a response from the Tree Officer at the present time.

8077 Correspondence - Office Rental

The Clerk stated that this was for information as the increase in rental was part of the lease agreement that was agreed by the parish council. The amount added up to £144.00 per year.

8084 COUNCILLORS S FENN AND M MAYSON NOT STANDING FOR RE-ELECTION

It was noted that the two councillors did not stand at the recent parish election.

The council requested that the clerk write to each of the former councillors to thank them for their valued contribution to the parish over several years and to wish them well in the future.

Clerk

8085 PROPOSAL TO FILL TWO PARISH COUNCIL VACANCIES BY CO-OPTION

It was reported that due the recent parish election the Elections Officer at Chorley Council had given dispensation for the parish council to co-opt two parish councillors.

It was RESOLVED that the parish advertise for two parish councillors be co-opted as soon as is practicably possible with a closing date 31st July 2019.

Clerk

8086 REPORTS

Play and Leisure Committee meeting held on Tuesday 7th May 2019.

Cunnery Meadow Play Area

It was reported by Councillor C Bromilow that the members had agreed to go ahead with the contract as it stood without any modifications. The work would commence as soon as was practicable and a pre contract site meeting would be arranged shortly.

Scarecrow Festival 2019

The parish council received a recommendation from the Play and Leisure Committee to hold provisional talks regarding a joint Scarecrow Festival with Whittle-le-Woods Parish Council with a provisional budget of £150.00.

It was RESOLVED to hold a joint Scarecrow Festival during September 2019 and that the budget for the event was budgeted at £150.00subject to provisional talks with Whittle Parish council.

It was agreed that an initial meeting would be arranged with the members from Whittle PC and that there would be a report back to the FPC in due course if the meeting was successful.

Clerk

Councillors C Bromilow, D Dowrick, S Neill and G Ormston were nominated to be the representatives for the parish.

8087 COSTS FOR SPRING/SUMMER NEWSLETTER 2019

The members were advised that the cost for the Newsletter would be £2,920 including some £80.00 in advertising revenue.

After due discussion it was RESOLVED to approve the production and distribution of the newsletter at a cost of £2,920.

8088 CHAIRMAN'S ALLOWANCE OCTOBER 2018 TO MAY 2019

It was RESOLVED to approve the Chairman's Allowance in the sum of £291.66.

8089 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payment:

<u>Paym't Method/</u>	<u>May 2019 Accounts</u>	<u>£</u>
<u>Chq No.</u>		
S/O	Lengthsmen (5no.) Salary Paid by Standing Order	788.16
S/O	Employee (1) Salary Paid by Standing Order	1,334.40
D/D	Employee (1) / Employer Pension Contribution	418.68
B/T	Employee (2) Salary	642.43
B/T	Chorley Business and Technology Centre Monthly Office Rental	404.40
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	84.00
D/D	O2 Telefonica Monthly Fee for Parish Phone	35.90
B/T	BT Business Bill Office Phone and Broadband	69.84
D/D	Three Telephone Monthly Fee Parish Phone (2)	9.00
S/O	Chorley Self Storage Ltd Storage of Property	88.00
B/T	HMRC Tax and NI Contributions	537.42
B/T	A Fielden Bowling Green Maintenance (Monthly Fee)	60.00
B/T	Summer Fair Sundries (4x Hand Stamps)	43.96
B/T	Green Man Marketing Design Parish Newsletter Design Print and Distribution	3,000.00
B/T	Cllr M Clifford Chairman's Expenses Oct 2018-April 2019	291.66
B/T	Mrs G Egan Reimbursement for TENS Licence Summer Fair	21.00
B/T	CLW Bowling Green Annual Garden Waste Subscription	120.00
B/T	Simply Sound Ltd Portable PA System	269.95
00126	Envirocare Monthly Fee Cut of Parish Sites	700.01
00127	J Harrison Sports Ltd Sundries Clayton Cup (£29.25) and Summer Fair Cup (£8.50)	37.75

Total with late Accounts £8,986.56

8090 PLANNING APPLICATIONS

1. Application no. [18/00917/FULMAJ](#)

Proposal: Erection of 87 dwellings on land to south of Nell Lane

Location: Land adjoining Cuerden Residential Park Nell Lane Cuerden

For Comment on item 1 See item 9.

2. Application no. [19/00298/FULHH](#)

Proposal: Front dormer

Location: [7 Bay Tree Road Clayton-Le-Woods Chorley PR6 7JW](#)

3. Application no. [19/00386/PDE](#)

Proposal: Notification of a proposed single storey rear extension measuring 6m in depth, with eaves height of 2.6m, and a maximum height of 3m (following demolition of existing conservatory)

Location: [19 Brow Hey Bamber Bridge Preston PR5 8DS](#)

4. Application no. [19/00379/FULHH](#)

Proposal: Part two storey and part single storey side/rear extension.

Location: [32 Back Lane Clayton-Le-Woods Chorley PR6 7QE](#)

It was RESOLVED that there would be no comment on items 2,3 and 4.

5. Application no. [19/00369/ADV](#)

Proposal: Application for advertisement consent for the installation of 1 x Illuminated flagpole sign (other), 2 x Advertisement banners (hoarding), 1 x Illuminated poster display unit (other), 2 x Illuminated post-mounted fascia signs (fascia), 1 x Illuminated small wall-mounted sign (fascia), 2 x Small wall-mounted billboards (hoarding) and 3 x Illuminated wall-mounted billboards (hoarding)

Location: [Pines Hotel Preston Road Clayton-Le-Woods](#)

It was RESOLVED that an objection be lodged to the Chorley Council enforcement team as the signs had already been installed unlawfully.

It was requested that the Clerk contact Chorley Council as a matter of urgency to lodge the concerns of the parish council to the enforcement team and forward the response to the members.

6. Application no. [19/00261/FUL](#)

Proposal: Erection of retaining wall

Location: [Land To The Rear Of 43, 44 & 45 Daisy Meadow Bamber Bridge](#)

It was RESOLVED that there would be no comment on item 6.

7. Application no. [19/00392/TPO](#)

Proposal: Application for works to a protected tree. Chorley BC TPO 6 (Clayton-le-Woods) 2007. T5 - Scots Pine. Lightly prune back branches interfering with phone line.

Location: [78 Lancaster Lane Clayton-Le-Woods Leyland PR25 5SP](#)

Clerk

It was RESOLVED to object on the grounds that the extent of the pruning had not been identified.

Clerk

8.Application no. [19/00425/FULHH](#)

Proposal: Demolition of existing rear extension and erection of single storey wrap-round extension to rear and side with pitched roof.

Location: [471 Preston Road Clayton-Le-Woods Chorley PR6 7JD](#)

It was RESOLVED that there would be no comment on item 8.

9.Application no. [19/00417/FULMAJ](#)

Proposal: Erection of 115 dwellings on land at Nell Lane, Clayton-le-Woods with access taken from Parkhurst Avenue

Location: [Land Adjoining Cuerden Residential Park Nell Lane Cuerden](#)

It was noted that 19/00917/FULMAJ and 19/00417/FULMAJ were the same applicants with differing plans. The parish council would still object on the grounds of lack of appropriate infrastructure as well as the previous objections.

It was agreed that Councillors G Charlesworth, D Clough and D Rogerson would work on the Nell Lane planning applications going forward.

Planning Group

The members wished to thank Councillor G Charlesworth for her hard work in reviewing each application in detail.

8092 CORRESPONDENCE

Letter Regarding Mailbox on Lancaster Avenue

The Council gave due consideration to a letter regarding the possible re-siting of the letter box on Lancaster Avenue.

It was agreed that the Clerk respond to the resident thanking them for their concerns which had been noted by the council and would be reviewed at a later date if deemed necessary.

8094 DATE OF NEXT ORDINARY PARISH MEETING AND FUTURE DATES

It was RESOLVED that the next ordinary Parish Council meeting is to be held on Monday 17th June 2019 at 7.30pm at the Chorley Business Centre.

It was RESOLVED that the dates for the next year up to May 2020 be approved and published on the website and newsletter.

Clerk

It was agreed that the meeting dates for the committees would be set by the committee members in due course.

Committee Meetings

- Communications Committee
- Finance Committee
- Environment Committee Meeting
- Management Committee Meeting to be confirmed

- Play and Leisure Committee

