

Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
Chorley Business and Technology Centre, Reception Block,
East Terrace, Euxton, Chorley. PR7 6TE.
Telephone: 01257 264854
Mobile: 07715 637345
Email: clerk@claytonlewoodsparishcouncil.org.uk
www.claytonlewoodsparishcouncil.org.uk



13th May 2019

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 20th May 2019 at 7.30pm at Manor Road School Annexe, Manor Road PR6 7JR.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tracy Morris', is written over a faint horizontal line.

Mrs Tracy Morris
Clerk to the Council

Agenda

- 1. To receive and accept apologies.**
- 2. Declaration of Interest.**
- 3. Public Participation**
Mr Andrew MacDonald Regarding Speeding on Lancaster Road, Town Brow and Sheephill Lane.
- 4. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 15th April 2019 (copy attached).**
- 5. Matters Arising**
- 6. Resignation of Councillor Stephen Fenn and Councillor Michelle Mayson**
- 7. Proposal to fill 2 Parish Councillor Vacancies by Co-option**

8. Reports

Play and Leisure Committee held on Tuesday 7th May 2019

Proposal to hold Scarecrow Festival in Partnership with WLW Parish Council (Budgetary Cost £150.00)

9. Summer Newsletter 2019 Costs

Proposal to agree cost Green Man Marketing to Design and Print and Distribute Summer Newsletter (12 pages)

£1,920.00 Design and Print

£1,080.00 Distribution

Minus 2 adverts (£80.00) Total cost = £2,920

10. Chairman's Allowance October 2018 to April 2019

To approve the Chairman's Allowance £291.66

11. Accounts for Payment.

Each account has been checked and countersigned by the Chairman prior to the meeting. All accounts include VAT where applicable.

Late Accounts List (To be tabled at Meeting)

| <u>Paym't Method/ Chq No.</u> | <u>May 2019 Accounts</u> | <u>£</u> |
|---------------------------------------|---|------------------|
| S/O | Lengthsmen (5no.) Salary Paid by Standing Order | 788.16 |
| S/O | Employee (1) Salary Paid by Standing Order | 1,334.40 |
| D/D | Employee (1) / Employer Pension Contribution | 418.68 |
| B/T | Employee (2) Salary | 642.43 |
| B/T | Chorley Business and Technology Centre Monthly Office Rental | 404.40 |
| D/D | Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support. | 84.00 |
| D/D | O2 Telefonica Monthly Fee for Parish Phone | 35.90 |
| B/T | BT Business Bill Office Phone and Broadband | 69.84 |
| D/D | Three Telephone Monthly Fee Parish Phone (2) | 9.00 |
| S/O | Chorley Self Storage Ltd Storage of Property | 88.00 |
| B/T | HMRC Tax and NI Contributions | 537.42 |
| B/T | A Fielden Bowling Green Maintenance (Monthly Fee) | 60.00 |
| B/T | Summer Fair Sundries (4x Hand Stamps) | 43.96 |
| B/T | Green Man Marketing Design Parish Newsletter Design Print and Distribution | 3,000.00 |
| B/T | Cllr M Clifford Chairman's Expenses Oct 2018-April 2019 | 291.66 |
| B/T | Mrs G Egan Reimbursement for TENS Licence Summer Fair | 21.00 |
| B/T | CLW Bowling Green Annual Garden Waste Subscription | 120.00 |
| B/T | Simply Sound Ltd Portable PA System | 269.95 |
| 00126 | Envirocare Monthly Fee Cut of Parish Sites | 700.01 |
| 00127 | J Harrison Sports Ltd Sundries Clayton Cup (£29.25) and Summer Fair Cup (£8.50) | 37.75 |
| 00128 | Inprint Solutions Clayton Cup Design and Print Certificates | 30.00 |
| Total without late Accounts | | £8,986.56 |

12. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link <http://planning.chorley.gov.uk/online-applications/>.

1. Application no. [18/00917/FULMAJ](#)

Proposal: Erection of 87 dwellings on land to south of Nell Lane

Location: Land adjoining Cuerden Residential Park Nell Lane Cuerden

2. Application no. [19/00298/FULHH](#)

Proposal: Front dormer

Location: 7 Bay Tree Road Clayton-Le-Woods Chorley PR6 7JW

3. Application no. [19/00386/PDE](#)

Proposal: Notification of a proposed single storey rear extension measuring 6m in depth, with eaves height of 2.6m, and a maximum height of 3m (following demolition of existing conservatory)

Location: 19 Brow Hey Bamber Bridge Preston PR5 8DS

4. Application no. [19/00379/FULHH](#)

Proposal: Part two storey and part single storey side/rear extension.

Location: 32 Back Lane Clayton-Le-Woods Chorley PR6 7QE

5. Application no. [19/00369/ADV](#)

Proposal: Application for advertisement consent for the installation of 1 x Illuminated flagpole sign (other), 2 x Advertisement banners (hoarding), 1 x Illuminated poster display unit (other), 2 x Illuminated post-mounted fascia signs (fascia), 1 x Illuminated small wall-mounted sign (fascia), 2 x Small wall-mounted billboards (hoarding) and 3 x Illuminated wall-mounted billboards (hoarding)

Location: Pines Hotel Preston Road Clayton-Le-Woods

6. Application no. [19/00261/FUL](#)

Proposal: Erection of retaining wall

Location: Land To The Rear Of 43, 44 & 45 Daisy Meadow Bamber Bridge

7. Application no. [19/00392/TPO](#)

Proposal: Application for works to a protected tree. Chorley BC TPO 6 (Clayton-le-Woods) 2007. T5 - Scots Pine. Lightly prune back branches interfering with phone line.

Location: 78 Lancaster Lane Clayton-Le-Woods Leyland PR25 5SP

8. Application no. [19/00425/FULHH](#)

Proposal: Demolition of existing rear extension and erection of single storey wrap-round extension to rear and side with pitched roof.

Location: 471 Preston Road Clayton-Le-Woods Chorley PR6 7JD

9. Application no. [19/00417/FULMAJ](#)

Proposal: Erection of 115 dwellings on land at Nell Lane, Clayton-le-Woods with access taken from Parkhurst Avenue

Location: Land Adjoining Cuerden Residential Park Nell Lane Cuerden

13. Correspondence

Letter from Resident regarding siting of Mailbox on corner of Lancaster Avenue/Lancaster Lane

14. Dates for Next Meetings

The next full parish council meeting has been agreed to be held on Monday 17th June 2019 at 7.30pm at Chorley Business and Technology centre.

To approve the dates for the ordinary parish council meetings for the next calendar year.

Date for Committee Meetings

Communications Committee: Meeting to be Arranged

Finance Committee: Meeting to be arranged

Environment Committee: Meeting to be arranged

Play and Leisure Committee: Meeting to be arranged

Management Committee: Meeting to be arranged