

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY MEETING
HELD ON MONDAY 21st MAY 2018 AT 7.30PM AT
THE MANOR ROAD SCHOOL ANNEXE**

PRESENT: Councillor Mr R Ormston (Chairman)
Councillor Mrs C Billouin
Councillor Ms C Bromilow
Councillor Mr M Clifford
Councillor G Charlesworth
Councillor Ms J Cronshaw
Councillor Mr S Fenn
Councillor Mr P Gabbott
Councillor Ms M Mayson
Councillor Mrs J Norris
Councillor Mrs G Ormston
Councillor Mr D Rogerson
Councillor Mrs A Whitham

In Attendance: Mrs TD Morris (Clerk)
Mrs G Egan (Project Officer)

ACTION

7926 APOLOGIES

There were no apologies

7927 DECLARATION OF INTEREST

Councillor M Clifford declared an interest as an employee of the Wildlife Trust.

7928 PUBLIC PARTICIPATION

There were no items recorded.

**7930 MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON 16th
APRIL AND 30TH APRIL 2018**

It was RESOLVED that the minutes of the ordinary parish meeting held on the 16th April and 30th April 2018 should be signed by the Chairman as a correct record.

7931 UPDATE ON TWO PARISH COUNCILLOR VACANCIES

The Clerk reported that following interviews and voting two residents were deemed suitable for co-option.

It was RESOLVED that Mrs Sheila Edwards-Williams and Mrs Michelle Gallagher be co-opted as Parish Councillors subject to them completing their Register of Interests and Code of Conduct forms.

It was requested that the Clerk inform all the candidates of the outcome of the interviews

clerk

7932 UPDATE REGARDING ELECTION LEAFLET DISTRIBUTED DURING THE CHORLEY BOROUGH ELECTIONS

It was noted that a leaflet issued by a particular candidate was deemed as bringing the council into disrepute and had a number of inaccuracies.

The Parish Council had lodged a complaint with the Borough Solicitor who had advised that Chorley Council were not going to pursue the issue however; as electoral misconduct was a criminal offence the parish council could approach the police to forward the complaint.

It was RESOLVED that the clerk would approach the police and raise the complaints so that the issue could be thoroughly investigated.

clerk

7933 MOTION TO EXCLUDE PRESS AND PUBLIC

It was RESOLVED to exclude the press and public on the following two items **7934** and **7935** which contained issues of a sensitive nature.

7934 BACK LANE WOODS

The item was deemed confidential.

7935 PROPOSALS REGARDING THE SALE OF ST JOHN'S CLUB

This item was deemed confidential.

7936 SUMMER FAIR UPDATE

Nominated Volunteers Required for Rota

Councillor M Clifford requested that there would be a need for marshals for duties for the Summer Fair and any volunteers would be much appreciated.

MC

7937 PROPOSALS FOR THE OFFICIAL OPENING OF GREAT GREENS LANE PLAY AREA

Date of Event to be Finalised

It was RESOLVED that the official opening would be on Thursday 31st May 2018 at 11.00am. All members were invited to attend.

Approval of new signage at a cost of £249.31

It was RESOLVED that the members approved the spending on new signage on Great Greens Play Area.

Proposal to have Free Ice cream at cost £300.00

The Chairman proposed to have free ice cream for all the children attending the event. It was also noted that Wicksteed play contractor were providing free goody bags for the children.

It was RESOLVED that the members approved the expenditure for free ice cream up to the value of £300.00.

7938 UPDATE ON WHITTLE SPINNEY FOOTPATHS

Councillor M Clifford informed the meeting that he had outline permission from Chorley Council to lay a portion of the footpath and another section was unadopted land which could be registered after 12 years.

After due discussion it was RESOLVED that the work to the footpath be undertaken once the quotations had been finalised with the contractor.

7939 PAY AWARD 2018/19 CLERK AND PROJECT OFFICER

The clerk informed the members that the annual NJC pay award has been finalised for 2018/19.

It was RESOLVED to approve the annual NJC pay award 2018/19 to the Clerk and Project Officer at an increased cost of £433.43 pa and £174.27 pa.

Clerk

7940 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payment:

<u>Paym't Method/</u>	<u>May 2018 Accounts: -</u>	<u>£</u>
<u>Chg No.</u>		
S/O	Lengthsmen (5no.) Salary Paid by Standing Order	751.68
S/O	Employee (1) Salary Paid by Standing Order	1,334.40
D/D	Employee (1) / Employer Pension Contribution (April 2018)	418.68
B/T	Employee (2) Salary	632.32
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	78.00
D/D	O2 Telefonica Monthly Fee for Parish Mobile Phone (1)	27.30
D/D	H3G Monthly Fee Parish Phone Mobile Phone (2)	10.48

D/D	Chorley Council. Annual Bin Fee for CLW Bowling Green	120.00
B/T	Chorley Business Centre. Monthly Rental	390.00
B/T	BT Office Phone and Broadband	173.36
B/T	High Viz Jackets for Clayton in Bloom	68.99
B/T	2 x 6 foot Tommies to Commemorate WW1	1,552.30
B/T	Janitorial Supplies. 10 x Bin Hoops (Litter Picking)	88.00
B/T	Reissue to Councillor G Ormston (cheque 0058 £97.24 Cancelled) Plus £7.68. Equipment/Plants Clayton in Bloom	104.92
B/T	Wyevale Garden Centre. Barrier Baskets Clayton in Bloom	56.50
B/T	Avant Gardens. Plants for Clayton in Bloom	43.88
B/T	Poppy Signs Limited 2 x A2 signs for Great Greens Lane Play Area	249.31
B/T	eBay Summer Fair Bunting	24.90
B/T	eBay Generator	509.95
0061	Inprint Solutions Printing for Clayton Cup	42.00
0063	HMRC Tax and NI Contributions April 2018	537.42
0066	HMRC Tax and NI Contributions March 2018	537.42
0065	BHA Trees Ltd. Back Lane Woods Resistograph Work/Report	414.00
0064	John Harrison Sports Ltd. Clayton Cup Medals	20.30
0062	Envirocare Monthly Fee for Grass Cutting of Parish Sites	700.01
Total Expenditure		£8,886.12

7941 PLANNING APPLICATIONS

It was RESOLVED that there would be no comment on the following applications:

Application no: 18/00359/TPO

Proposal: Works to protected trees: Chorley BC TPO 13 (Clayton-le-Woods) 1984 Three sycamore trees (Acer pseudoplatanus) located within rear garden: T1 - reduce to a nature pole at around 3.5metres, T2 and T3 - remove.

Location: 46 Watkin Road Clayton-le-Woods Chorley PR6 7PX

Application no: 18/00444/FULHH

Proposal: Erection of 2 storey side extension with rear first floor Juliette balcony and attached single garage (following partial demolition of existing detached double garage)

Location: 84 Spring Meadow Clayton-Le-Woods Leyland PR25 5LX

It was RESOLVED that these two planning applications would be deferred pending further investigation

Application no: 18/00420/FULMAJ

Proposal: Section 73 application to vary conditions 3, 4, 14, 16, 19, 20, 25 and 26 attached to planning approval 17/00464/FULMAJ to allow the approved development to be implemented in phases in accordance with a phasing plan and programme.

Location: Pines Hotel Preston Road Clayton-le-Woods Chorley PR6 7ED

Application no: 18/00423/FUL

Proposal: Change of use from parkland to domestic garden (retrospective)

Location: Cam Lane Cottage Cam Lane Clayton-le-Woods Chorley PR6 7EP

It was RESOLVED that objections would be lodged on the two planning applications as they have flouted the planning laws.

Application no: 18/00398/FUL

Proposal: Temporary mobile sales unit, new site access road and associated car parking.

Location: Land Opposite Hampton Grove Wigan Road Clayton-le-Woods

Application no: 18/00399/ADV

Proposal: Application for advertisement consent for externally illuminated 'V' stack sign and flag poles.

Location: Land Opposite Hampton Grove Wigan Road Clayton-Le-Woods

The members wished to thank Councillors G Charlesworth and A Whitham for all their hard work in reviewing each application in detail.

7942 CORRESPONDENCE

There were no items of correspondence.

7943 DATE OF NEXT ORDINARY PARISH MEETING AND FUTURE DATES

It was RESOLVED that the next ordinary Parish Council meeting is to be held on Monday 18th June 2018 at 7.30pm at the Chorley Business Centre.

It was RESOLVED that the meetings for the next 6 months would be as follows:

Dates for next 6 months 3rd Monday of the month

Monday 18th June 2018

Monday 16th July 2018

No Meeting in August
Monday 17th September 2018
Monday 15th October 2018
Monday 19th November 2018
No meeting in December