

# Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris  
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6<sup>th</sup> May 2016

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 16<sup>th</sup> May 2016 at Clayton Green Library at 7.30pm.

Yours sincerely,

Mrs Tracy Morris  
Clerk to the Council

## **AGENDA**

To welcome new parish councillors to their first meeting: Councillor Alison Whitham and Councillor Raymond Ormston.

- 1. To receive apologies.**
- 2. Declaration of Interest.**  
Councillors to declare any pecuniary or prejudicial interest in any of the agenda items.
- 3. Public Participation**
- 4. Reports from Police and PACT meetings.**  
Report to be emailed to Councillors
- 5. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 18<sup>th</sup> April 2016 (copy attached).**
- 6. Meeting Reports (To Follow):**  
Parish Council Training Wednesday 20<sup>th</sup> April 2016  
Annual Parish Meeting Monday 25<sup>th</sup> April 2016  
Walk Through Clayton Brook Centre Thursday 28<sup>th</sup> April 2016  
Clayton and Whittle War Memorial Committee Meeting 12<sup>th</sup> May 2016

## 7. Committee Reports to be accepted: -

1. Management and General Purposes meeting held on 13<sup>th</sup> April 2016
2. FSB Committee Meeting held on 18<sup>th</sup> April 2016

## 8. Ongoing Review of Standing Orders

To delegate review to Management Committee/Working Party

## 9. Subsidised Bus Service Update

Proposal to investigate the provision of a local bus service in partnership with residents and bus company

## 10. Queen's Commemorative Medals

Whittle CE Primary Reimbursement Cost for 245 medals from Whittle Parish Council

## 11. Ratification of Asset Register 2015/16

## 12. Accounts for Payment.

- Each account has been checked and countersigned by the Clerk and the Chairman prior to the meeting
- All accounts **include** VAT where applicable
- Late Accounts (To be tabled at Meeting)

<u>Cheque No.</u>	<u>Accounts for May 2016</u>	<u>£</u>
N/A	Lengthsmen (6no.) Salary (May 2016) Paid by Standing Order	691.20
N/A	Employee (1) Salary (May 2016) Paid by Standing Order	1,447.77
N/A	O2 Council Phone Charge	36.47
004867	HMRC (NI and Tax) for March and April 2016 (employers NI Excluded in March)	620.48
004868	Mr Alan Cullens Chairman's Expenses 2015/16	250.00
004869	LCC Room Hire costs for April 2016	40.00
004870	Tower Mint Ltd. 1,593 x Queen's 90 <sup>th</sup> Birthday Medals	3,813.08
004871	DWG (NW) Ltd Routine Mowing of Parish Sites (1)	139.20
004872	DWG (NW) Ltd Routine Mowing of Parish Sites (2)	139.20
Total Expenditure <i>without</i> late Accounts		<b>£7,177.40</b>

## INCOME

Councillor E Whiteford Payment for Commemorative Medals	19.90
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### **13. To clarify procedures on late Planning Applications**

To ensure proper review of planning applications any paperwork received on the day of the meeting will be delegated to Management Committee or to the next FPC meeting whichever is appropriate.

### **14. To discuss and make decisions on Planning Applications**

Applications can be viewed on the Chorley Council website via the following link <http://planning.chorley.gov.uk/online-applications/>

1. **16/00356/FUL.** Erection of two storey side extension. Lfp Consultants Legacy House. 407 Preston Road.
2. **16/00335/FUL.** Erection of two storey Extension (amendment to application 13/00976/FUL). 461 Preston Road.

### **15. Confidential Items**

To evaluate if any item on the agenda is deemed of a confidential nature.

### **16. Diary Dates**

To agree a raft of dates for upcoming committee meetings  
Management Committee  
Finance Staffing and Buildings Committee  
Communications Committee  
Environment/Play and Leisure Committee

To agree dates for 'walk through the parish'

### **17. Date for the next Full Parish Council Meeting**

The next ordinary parish council meeting will be held on **Monday 20<sup>th</sup> June 2016** at 7.30pm at Clayton Green Library.