

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY MEETING
HELD ON MONDAY 18th MARCH 2019 AT 7.30PM AT
CHORLEY BUSINESS AND TECHNOLOGY CENTRE EUXTON**

PRESENT: Councillor Mr M Clifford (Chairman)
Councillor Ms C Bromilow
Councillor Mrs G Charlesworth
Councillor Mr D Clough
Councillor Ms J Cronshaw
Councillor Mrs D Dowrick
Councillor Mrs S Edwards Williams
Councillor Mr S Fenn
Councillor Mr P Gabbott
Councillor Ms M Mayson
Councillor Ms S Neill
Councillor Mrs G Ormston
Councillor Mr D Rogerson

In Attendance: Mrs TD Morris (Clerk)

ACTION

8056 APOLOGIES

Apologies had been received and accepted from Councillor Mrs J Norris and Councillor Mrs C Billouin.

8057 DECLARATION OF INTEREST

Councillor M Clifford declared an interest as an associate of the Wildlife Trust. Councillor C Bromilow as a Trustee of Cuerden Valley Trust. Councillors J Cronshaw as a member of the Planning Committee at Chorley Council. Councillor C Bromilow as a Trustee of Cuerden Valley Trust.

8058 PUBLIC PARTICIPATION

There were no items recorded.

8059 MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON 18TH FEBRUARY 2019

It was RESOLVED that the minutes of the ordinary parish meeting held on the 18th February 2019 should be signed as a correct record by the Chairman.

8060 MATTERS ARISING

8051.2.1 Newsletter Delivery

The Clerk reported that the delivery company had written a letter of explanation regarding the delivery of the parish newsletter stating that it was a mapping error which had been rectified free of charge. This letter had been passed onto the Monitoring Officer at Chorley Council.

8051.3.1 SPID Camera

There was no further progress at the present time.

8051.3.2 Back Lane Woods

The Project Officer was still in the process of drafting a proforma document and would report back in due course.

8061 PARISH ELECTION ARRANGEMENTS

The Clerk informed the members that she had been given the election papers by the Elections Officer at Chorley Council. All queries and/or instructions should be made to him.

It was requested that the Clerk provide the necessary links to the councillors.

Clerk

8062 REPORTS

Reports were received and accepted from the following Committees:

1. Environment Committee held on 28th January 2019

It was reported that a request had been received to adopt the license for the commemorative feature and right of way at Whittle Spinney.

It was RESOLVED that the parish council would adopt the lease subject to negotiation with the Woodland Trust.

Clerk

2. Play and Leisure Committee held on 5th February 2019

1. Review of Security for Summer Fair 2019

It was agreed that on reviewing the security requirements for the Summer Fair that there would be no requirement for extra security in light of the stewards and police presence.

It was requested that the Clerk contact the security firm and inform them of the decision.

Clerk

2. Councillor C Bromilow (Chair of Play and Leisure) reported that the Invitation to Quote had been sent out to the selected contractors and that the closing date for quotations would be on 1st April 2019.

3.Finance Staffing and Buildings held on 18th March 2019

1.CIL Update

It was noted that a policy and application with a scoring system would be devised to ensure that each bid would be determined in accordance with laid down parameters. There would also be an opportunity for community feedback through the parish newsletter.

2.Bowling Green Water and Electricity Bill

It was noted that the Ley Inn have claimed back payment for utility bills for the Bowling Green.

It was agreed that negotiations be continued to reach an amicable solution and the result would be reported to the FPC in due course.

3.Grant Application Two Trees Community Garden Group

The parish council were informed that the Two Trees Community Garden Group had requested a grant towards a wild flower meadow and a bench to add to their community space.

It was recommended that the request for £1,000.00 be granted. It was noted that the group had raised some £312.00 towards the project.

It was RESOLVED that the parish council would award a grant in the amount of £1,00.00 towards a wildflower meadow and bench.

It was requested that the Clerk make the necessary arrangements and inform the community group of the decision.

Clerk

4.Annual Pay Increases (National Joint Council)

It was RESOLVED to implement the cost of living increase of employee (1) and employee (2) in line with the national agreement total amount (£743.32)

It was RESOLVED to increase the pay of the Lengthsmen in line with the national minimum wage from £7.83 to £8.21 per year at an increased cost of £474.24 pa.

Management Committee

It was noted that the annual performance review of the office staff would take place on Monday 1st April 2019 at 3.00pm and that any decisions made would be reported back at the next FPC meeting.

8063 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payment:

<u>Paym't</u>	<u>March 2019 Accounts</u>	£
<u>Method/</u>		

Chq No.

S/O	Lengthsmen (5no.) Salary Paid by Standing Order	751.68
S/O	Employee (1) Salary Paid by Standing Order	1,334.40
D/D	Employee (1) / Employer Pension Contribution	418.68
B/T	Employee (2) Salary	642.43
B/T	Chorley Business and Technology Centre Monthly Office Rental	390.00
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	84.00
D/D	O2 Telefonica Monthly Fee for Parish Phone (£3.59 + £29.34)	£32.93
B/T	BT Business Bill Office Phone and Broadband	71.42
D/D	Three Telephone Monthly Fee Parish Phone (2)	9.00
S/O	Chorley Self Storage Ltd Storage of Property	88.00
B/T	HMRC Tax and NI Contributions	537.42
B/T	Office Phone Equipment	29.93
B/T	North West Mowers	385.27
B/T	Allan Fielden CLW Bowling Green Expenses	48.00
00117	Chorley Business and Technology Centre (Stamps)	8.04
00118	EON Christmas Lighting Charge	9.79

Total with late Accounts £4,840.99

8064 PLANNING APPLICATIONS

1. Application no. [18/00917/FULMAJ](#)

Proposal: Erection of 87 dwellings on land to south of Nell Lane

Location: Land adjoining Cuerden Residential Park Nell Lane Cuerden

It was RESOLVED that Councillor D Rogerson speak on behalf of the parish council in liaison with Cuerden Parish Council.

2. Application no. [19/00041/FUL](#)

Proposal: Change of use of land to domestic garden use and erection of shed and log store.

Location: Land 25M West Of 325 Preston Road Clayton-Le-Woods

It was RESOLVED to make no comment.

3. Application no. [19/00148/TPO](#)

Proposal: Application for works to protected trees. Chorley BC TPO 1 (Clayton-le-Woods) 1984 -T10 Oak - Fell subject to conditional replacement

Location: 99 Maypark Bamber Bridge Preston

It was RESOLVED to lodge an objection due to the tree not being diseased or defective.

4. Application no. [19/00168/DIS](#)

Proposal: Application to discharge condition 19 (As-built Dwelling Emission Rate) attached to planning permission 16/00374/FULMAJ - Erection of 33 dwellings including associated garages and infrastructure.

Location: .

It was RESOLVED to make no comment.

5. Application no. [19/00075/FULMAJ](#)

Proposal: Change of use from hotel to 14 flats.

Location: Brook House 662 Preston Road

It was RESOLVED to express concern regarding the loss of amenity, traffic flow and car parking.

6. Application no. [19/00190/FUL](#)

Proposal: Subdivision of current single dwelling into two separate dwellings

Location: 7 Radburn Brow Clayton-le-Woods

It was RESOLVED to express concerns regarding the car parking facilities.

7. Application no. [19/00228/TPO](#)

Proposal: Application for works to a protected tree, Chorley BC TPO 12 (Clayton-le-Woods) 1994 -T1- Poplar- Fell and replace with one 12-14cm container grown Common Oak (Quercus robur) Basel Fungal Rot.

Location: The Laurels Moss Lane Clayton-le-Woods

It was RESOLVED to make no comment.

8. Application no. [19/00125/TPO](#)

Proposal: Application for works to protected trees, Chorley BC TPO 6 (Clayton-le-Woods) 2007 - T5 Scots Pine - Cut back overhanging branch catching BT line. T8 & T9 Silver Birch - Reduce the canopy of both trees by 20% as the branches have grown out of proportion.

Location: 76A Lancaster Lane Clayton-le-Woods

It was RESOLVED to make no comment.

The members wished to thank Councillor G Charlesworth for her hard work in reviewing each application in detail.

8065 CORRESPONDENCE

1. Letter from Resident regarding Private Businesses and Speeding Issues.

The parish council requested that the Clerk respond to the resident and relay their concerns to the Police and Lancashire County Council and Chorley Council.

Clerk

2. Letter from Resident Regarding Vandalism, Dog Fouling and Litter from nearby Footpath.

The parish council requested that the Clerk respond to the resident and relay their concerns to the Police and Chorley Council.

Clerk

3. Letter from the John Clayton and William Frith Charity (Nomination Required).

The parish council requested that the Clerk respond to the Charity and state that the nomination would be decided at the Annual General meeting in May 2019.

8066 DATE OF NEXT ORDINARY PARISH MEETING AND FUTURE DATES

It was RESOLVED that the next ordinary Parish Council meeting is to be held on Monday 15th April 2019 at 7.30pm at the Chorley Business Centre.

Committee Meetings

- Communications Committee Tuesday 16th April 2019 at 7.00pm
- Finance Committee
- Environment Committee Meeting
- Management Committee Meeting to be confirmed
- Play and Leisure Committee Wednesday 3rd April 2019 after Tender Review