

**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD
ON MONDAY 16th MARCH 2015 AT CLAYTON GREEN LIBRARY
AT 7.30PM**

PRESENT:

Acting Chairman: D Rogerson
Councillors: S & A Cross, L Radcliffe, S Fenn
E Whiteford, G & S Charlesworth,
C Billouin, J Cronshaw, A & S Cullens

Apologies: R. Boyd and G Ormston.

Members of the Public: 2

Police Representatives: PCSO Mike Green and PCSO Louise Lucas

POLICE LIAISON: The Councillors were provided with a report on the February 2015 crime statistics.

It was announced by Vice Chairman Councillor Dave Rogerson that the Chairman Councillor M Muncaster had resigned from the Parish Council with immediate effect due to increased work and family commitments.

It was **RESOLVED** that Councillor Dave Rogerson be appointed as Acting Chairman until the next Annual Parish meeting on 18th May 2015 when a Chairman would be elected.

It was **RESOLVED** that the Acting Chairman would write a letter of thanks to Councillor Muncaster for the 20 years that he had served as a Councillor and for the numerous years he served as Chairman of the Council. All the Councillors wished him all the best for the future.

7392: MINUTES: It was **RESOLVED** to approve and sign the minutes of the meeting held on 23rd February 2015.

7393: REPORT FROM FINANCE WORKING GROUP: Councillor A Cullens reported on the recommendations of the Finance Working Group which met on Monday 2nd March 2015.

The following issues were discussed:-

- The Internal Financial Control Document.
- Proposal for a Finance Committee
- Terms of Reference of Finance/Membership of the Finance Committee

It was **RESOLVED** that the proposed amended Internal Financial Control document be circulated by email for comment. If no significant changes were proposed that the document be approved by the Parish Council on 31 March 2015.

It was **RESOLVED** that the Finance Committee be added to the Committee list, the Terms of Reference be adopted and members placed on the Committee at the next Annual Parish Council meeting on 18th May 2015.

7394: POND PROJECTS UPDATE: The Acting Chairman informed the meeting of the following actions:-

Meadow Lane Pond

That there was proposal that Chorley Council may fund the repairs to the fire damaged decking and replace furniture at Meadow Lane pond. It was **RESOLVED** that The Acting Chairman would pursue this issue with Chorley Council and report back at the next meeting.

Wilderswood Pond

It was reported that Chorley Council had repaired the decking at a cost of some £500. It was **RESOLVED** that these costs would be funded by the Parish Council as a good will gesture.

Spring Meadow Pond

The Acting Chairman stated that work had commenced on the Spring Meadow Pond by the contractor 'Environments for People'. The Clerk advised the Council that the Contractor had not provided a quotation for the work but an estimate for budget purposes only, and an up to date independent environmental survey had not been conducted prior to the work commencing.

After deliberating the issue, it was **RESOLVED** to continue with the works at Spring Meadow Pond subject to a quotation being provided to the Clerk by Environments for People.

7395: DONATION OF TREES/SHRUBS CARR BROOK TRIM TRAIL: It was **RESOLVED** that £200.00 (Two Hundred Pounds) be donated to Chorley Council to replace the six trees removed under TPO's and to support the local environment.

7396: SPEAKER FOR ANNUAL PARISH MEETING: It was **RESOLVED** that the Clerk would approach a number of proposed speakers and report back at the next parish Council meeting.

7397: ACCOUNTS FOR PAYMENT: It was **RESOLVED** to approve the following accounts for payment:-

<u>Cheque No.</u>	<u>March 2015 Accounts:-</u>	£
004708	LCC. Clayton Green Library meeting 2 x room hire For Finance Working Group and Parish Council Meeting	20.00
N/A	Lengthsmen Salary (5) Paid by Standing Order	624.00
004709	Employee (1) Salary March 2015	1166.97
004710	HMRC (NI and Tax)	284.83
004611	Clerk's Expenses Jan to March 2015	66.58
004612	NWIB Entry Fee 2015	130.00
004613	NALC annual subscription and magazine	1260.60
004614	DWG (NW) Ltd. Repairs to Bankside steps (H&S)	30.00

7398: PLANNING APPLICATIONS: It was **RESOLVED** to make a comment on the following application:-

15/00188/TPO. Removal of large Oak Tree (Quercus robur) covered by TPO 1 (Clayton-le-Woods) 1984. 103 Maypark.PR5 8JE.

It was suggested that a replacement oak tree could be replaced nearby if at all possible.

7399: PRESS RELEASE: It was **RESOLVED** that the Acting Chairman would formulate the monthly press release.

7400: DATE OF NEXT MEETING: It was **RESOLVED** that the next Ordinary Parish Council Meeting will be held on **Monday 20th April 2015** at Clayton Green Library at **7.30pm**.