

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY MEETING
HELD ON MONDAY 17th JUNE 2019 AT 7.30PM AT
CHORLEY BUSINESS AND TECHNOLOGY CENTRE EUXTON**

PRESENT: Councillor Mr M Clifford (Chairman)
Councillor Mrs C Billouin
Councillor Ms C Bromilow
Councillor Mrs G Charlesworth
Councillor Mr D Clough
Councillor Ms J Cronshaw
Councillor Mrs D Dowrick
Councillor Mrs S Edwards Williams
Councillor Mr P Gabbott
Councillor Ms S Neill
Councillor Mrs J Norris
Councillor Mrs G Ormston
Councillor Mr D Rogerson

In Attendance: Mrs G Egan (Project Officer)
Mrs TD Morris (Clerk)

ACTION

8095 APOLOGIES

There were no apologies.

DECLARATION OF INTEREST

The following Members declared an interest. Councillor M Clifford declared an interest as an associate of the Wildlife Trust. Councillors D Dowrick and S Neill as employees of Asda and Councillor J Cronshaw as a member of the Planning Committee at Chorley Council.

8096 PUBLIC PARTICIPATION

There were no items recorded.

**8097 MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON
MONDAY 20TH MAY 2019**

It was RESOLVED that the minutes of the ordinary parish meeting held on the Monday 20th May 2019 should be signed by the Chairman.

8098 MATTERS ARISING

8081 Public Participation

It was reported that Councillor M Clifford and the Clerk were still awaiting a response from Lancashire County Council.

8084 Councillors S Fenn and M Mayson not Standing for Re-Election

It was reported that the administrative work had been completed.

8085 Two Parish Councillor Vacancies

It was noted that the vacancies had been placed in the newsletter and on the website and will shortly go up on the noticeboards.

8094 Meeting Dates

The meeting dates for the year had been publicised as requested.

8099 REPORTS

Reports were received and accepted from the following Committees:

Play and Leisure Committee Meeting held on 17th June 2019

Councillor C Bromilow (Chair of P & L) reported on the following:

1.Cunnery Meadow Play Area

It was noted that the committee had discussed in detail possible new fencing arrangements and had agreed under delegated powers to have some panels replaced due to them being beyond repair at a cost of some £894 + VAT.

It was requested that Wicksteed be informed of the decision as soon as possible.

2.Report on Initial Joint Scarecrow Festival Meeting held on 11th June 2019

Councillors C Bromilow, D Dowrick, S Neill and G Ormston met with Councillors C Evans and P Auwerx from Whittle Parish Council.

It was stated that the meeting had gone well and the recommendation would be that Clayton and Whittle Councils work together on this project. It was noted that Whittle Parish Council would match £150.00 funding (subject to confirmation) so the Festival would have £300.00 in total.

It was RESOLVED to run a joint Scarecrow Festival in 2019 with Whittle-le-Woods Parish Council with a joint budget of £300.00 (Final budget to be confirmed)

A promotional poster had been drawn up to be distributed in both parishes and a flyer would be available for residents at the Summer Fair. It was planned that there would be a further meeting on 1st July 2019 to finalise the categories entry forms and prizes.

Clerk/PO

There was a query regarding the legality of cash prizes. It was requested that the Clerk investigate the matter and report back in due course.

Clerk

The meeting thanked Councillor D Dowrick for writing up the notes at the meeting.

3. Clayton Cup Local Schools Sports Competition held on 21st May 2019 at Clayton Green Sports Centre (Winners Whittle-le-Woods CE Primary School)

The Chairman reported that the event was well attended by the residents and the evening was run professionally by Active Nation. Most importantly the 7 local schools entered in the competition seemed to really enjoy themselves.

This was the first event where the Mobile PA system had been used and it was very effective. The Chairman wished to thank those Councillors who had attended this annual event.

8100 SUMMER FAIR 2019 UPDATE

It was stated that the final preparations were underway for the annual Summer Fair. The Councillors were shown a copy of the programme which would be sold to the residents at a nominal sum of £1.00.

It was noted that £750.00 of direct sponsorship had been secured from Neale's Waste Management.

The Project Officer had compiled a schedule of volunteer slots some of which still required filling. Any Member who was interested or knew of anyone should contact the Project officer or the Clerk in the first instance.

PO/Clerk

8101 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payment:

Paym't Method/ Chq No.	June 2019 Accounts	£
S/O	Lengthsmen (5no.) Salary Paid by Standing Order	788.16
S/O	Employee (1) Salary Paid by Standing Order	1,334.40
D/D	Employee (1) / Employer Pension Contribution	418.68
B/T	Employee (2) Salary	642.43
B/T	HMRC Tax N/I	1,637.55
B/T	Chorley Business and Technology Centre Monthly Office Rental	404.40
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	84.00
D/D	O2 Telefonica Monthly Fee for Parish Phone	34.94
B/T	BT Business Bill Office Phone and Broadband	62.95

D/D	Three Telephone Monthly Fee Parish Phone (2)	9.00
S/O	Chorley Self Storage Ltd Storage of Property	88.00
B/T	Zurich Insurance Annual Parish Insurance	2,359.61
B/T	Zurich Insurance Summer Fair Public Liability	163.36
B/T	Poppy Signs Sign Panel CLW Bowling Green	70.62
B/T	Sprintprint Banners, Posters, Programmes and Leaflets Summer Fair	893.40
B/T	Vivantage Litter Picking Equipment	171.22
B/T	Asda Office Sundries	39.65
B/T	Amazon Visio Sound PA Cables	44.99
B/T	Amazon Access Fox Amp Audio Mic Cables	39.27
B/T	Amazon 2 x Industrial Extension Leads Summer Fair	94.49
B/T	Amazon Sundries Summer Fair 25m Cable Reel and (Adapter Plug)	36.99
00129	North West Portables Summer Fair Toilet Hire	540.00
00130	Plantscape Parish Summer hanging Baskets and Watering Contract	6,193.68
00131	Marston's Brewery Annual Tenancy Fee CLW Bowling Green	706.72
00132	LCC Manor Road Primary School – Room Hire May	33.00
00133	Envirocare Monthly Fee Grass Cutting of Parish Sites	700.01
00134	Envirocare Tidying of Parish Beds/Asda Planter and Seasonal Planting	648.00
00135	Stringfellow Ltd Pothole Repairs - Manor School Road Footpath	39.60
Total with late Accounts		£18,286.01

8102 PLANNING APPLICATIONS

1. Application no. [18/00917/FULMAJ](#)

Proposal: Erection of 87 dwellings on land to south of Nell Lane

Location: Land adjoining Cuerden Residential Park Nell Lane Cuerden

This Application will be kept under review as stated previously.

2. Application no. [19/00417/FULMAJ](#)

Proposal: Erection of 115 dwellings on land at Nell Lane, Clayton-le-Woods with access taken from Parkhurst Avenue

Location: [Land Adjoining Cuerden Residential Park Nell Lane Cuerden](#)

This Application will be kept under review as stated previously.

3. Application no. [19/00369/ADV](#)

Proposal: Application for advertisement consent for the installation of 1 x Illuminated flagpole sign (other), 2 x Advertisement banners (hoarding), 1 x Illuminated poster display unit (other), 2 x Illuminated post-mounted fascia signs (fascia), 1 x Illuminated small wall-mounted sign (fascia), 2 x Small wall-mounted billboards (hoarding) and 3 x Illuminated wall-mounted billboards (hoarding)

Location: [Pines Hotel Preston Road Clayton-Le-Woods](#)

The members had received a copy of the report from the Enforcement Team at Chorley Council prior to the meeting regarding the unlawful action of erection of the signs prior to applying for planning permission.

There was an in depth discussion and it was RESOLVED to lodge an objection due to the loss of amenity and that other companies had been dealt with differently under the same circumstances. (Vote 12 in favour 1 abstention)

Clerk

4. Application no. [19/00434/FULHH](#)

Proposal: Creation of dropped kerb, new driveway and vehicular access from Preston Road.

Location: [7 The Heyes Clayton-Le-Woods Chorley PR6 7QB](#)

It was RESOLVED to make no comment.

5. Application no. [19/00451/DIS](#)

Proposal: Application to discharge condition 5 (landscaping) attached to planning permission 16/00886/FUL - Redevelopment of site to create 6 two bedroom houses together with additions of residents parking, private drives and boundary treatment on Land north of 73 Daisy Meadow

Location: [Land South West Of 7 Three Nooks Bamber Bridge](#)

6. Application no. [19/00450/DIS](#)

Proposal: Application to discharge condition 5 (landscaping) attached to planning permission 16/00884/FUL - Redevelopment of site to create 6 two bedroom houses together with additions of residents parking, private drives and boundary treatment on Land north of 73 Daisy Meadow.

Location: [Land North Of 73 Daisy Meadow Bamber Bridge](#)

7. Application no. [19/00452/DIS](#)

Proposal: Application to discharge condition 5 (landscaping) attached to planning permission 16/00885/FUL - Redevelopment of site to create 4 two bedroom houses together with addition of residents parking, private drives and boundary treatment on Land between 63 Homestead and 86 Homestead.

Location: [Land North West Of 65 Homestead Bamber Bridge](#)

8. Application no. [19/00449/DIS](#)

Proposal: Application to discharge condition 5 (landscaping) attached to planning permission 16/01134/FUL - Redevelopment of site to create 4 two bedroom houses together with addition of parking, private drives and boundary treatment

Location: [Clayton House Clayton Brook Road Bamber Bridge](#)

The meeting noted Planning Applications Nos. 5-8.

9. Application no. [19/00446/FULHH](#)

Proposal: Rear dormer

Location: [48 Rowan Croft Clayton-Le-Woods Chorley PR6 7UX](#)

It was RESOLVED to make no comment.

10. Application no. [19/00458/FULHH](#)

Proposal: Single storey rear extension (following demolition of existing rear conservatory)

Location: [7 Reedfield Bamber Bridge Preston PR5 8HT](#)

It was RESOLVED to make no comment.

11. Application no. [19/00483/FULHH](#)
Proposal: Two storey side extension
Location: [133 Higher Meadow Clayton-Le-Woods Leyland PR25 5RP](#)

It was RESOLVED to make no comment.

12. Application no. [19/00521/FULHH](#)
Proposal: First floor front extension, first floor side extension and roof and elevational alterations.
Location: [27 Manor Road Clayton-Le-Woods Chorley PR6 7JG](#)

It was RESOLVED to make no comment.

13. Application no. [19/00541/ADV](#)
Proposal: Application for advertisement consent for the display of 1no. flag pole and 1no. hoarding sign
Location Parkhurst Avenue Clayton-le-Woods

It was RESOLVED to make no comment.

8103 CORRESPONDENCE

Letter from Ley Inn – Long Term Utility and Grass Cutting Charges

The Clerk informed the meeting that she had received a letter and an Invoice for outstanding utility charges for Clayton-le-Woods Parish Bowling Green.

The Chairman explained to the members that it had been discovered that the Parish Council owed monies for use of water and electricity for the Bowling Green going back several years. The Chairman and Councillor D Rogerson and the Clerk had met with the Manger of the Ley Inn and initial negotiations had begun.

There was a detailed discussion and the following plan of action was agreed.

1. The Parish Council could not pay any monies owed without copies of the original bills
2. The utility bills would need to be apportioned if no separate bills were available.
3. The grass cutting element of the bill was not approved by the Parish until this Spring and the original invoices would need to be supplied.
4. The resolution of this issue would be delegated to a task group (Management Committee)

It was requested that the Clerk respond to the letter and inform the Ley Inn of the actions that were required before any payment could be considered.

Clerk/
Mgt
Comm

8104 DATE OF NEXT ORDINARY PARISH MEETING AND FUTURE DATES

It was RESOLVED that the next ordinary Parish Council meeting is to be held on Monday 15th July 2019 at 7.30pm at the Chorley Business Centre.