

CLAYTON-LE-WOODS PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 16th JULY 2018 AT 7.30PM AT CHORLEY BUSINESS AND TECHNOLOGY CENTRE EUXTON

PRESENT: Councillor Mr R Ormston (Chairman)
Councillor Ms C Bromilow
Councillor Mr M Clifford
Councillor Mrs G Charlesworth
Councillor Ms J Cronshaw
Councillor Mrs S Edwards-Williams
Councillor Mr S Fenn
Councillor Mrs M Gallagher
Councillor Mrs J Norris
Councillor Mrs G Ormston
Councillor Mr D Rogerson
Councillor Mrs A Whitham

In Attendance: Mrs G Egan (Project Officer)
Mrs TD Morris (Clerk)

ACTION

7966 STATEMENT BY THE CHAIRMAN

Councillor R Ormston provided a general overview of the Summer Fair and there was a discussion regarding all the positive comments that had been received from the community. It had been a learning experience for all involved and positive feed back would be acted on in future years. It was proposed that a debriefing session would be held in the near future.

It was requested that a letter of thanks be sent to Manor Road Primary School in appreciation of all their support. Also, it was requested that a letter of thanks be sent to the scouts in appreciation of their volunteering.

7967 APOLOGIES

Apologies had been received and accepted from Councillor C Bromilow. It was noted that Councillors P Gabbott and M Mayson were absent.

7968 DECLARATION OF INTEREST

Councillor M Clifford declared an interest as an associate of the Wildlife Trust.

7969 PUBLIC PARTICIPATION

There were no items recorded.

7970 MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON 18th JUNE 2018

It was RESOLVED that the minutes of the ordinary parish meeting held on the 18th June 2018 should be signed by the Chairman as a correct record subject to the amendment of minute 7952 Councillor M Clifford declared an interest as an associate of the Wildlife Trust.

7971 MATTERS ARISING

7960 Parking Issues Preston Road (Bankside to Watkin Road)

It was reported that Lancashire County Council had responded with no counter proposals.

After due discussion it was requested that the clerk request a site meeting with the relevant officer from the Highway Department as soon as was practicable to table alternative options such as a 30 mile an hour limit.

Clerk

7972 MOTION TO EXCLUDE PRESS AND PUBLIC

After a short explanation by the Chairman it was RESOLVED to exclude press and public on item 7973 due to the sensitive nature of the item to be discussed.

7973 UPDATE ON ST JOHNS CLUB

This was deemed a confidential item.

7974 COMMITTEE PLACEMENT FOR NEW COUNCILLORS

It was requested that the Clerk liaise with Councillor M Gallagher and Councillor S Edwards Williams to finalise their committee placement.

Clerk

7975 SUMMER FAIR UPDATE

This item was discussed under item 7966

7976 TEMPORARY STORAGE ARRANGEMENT

It was reported that due to the number of items that were purchased to service events in the community that a storage facility had been sourced.

It was RESOLVED to utilise a storage facility for events item at a cost of £22.00 per 4 weeks.

7977 UPDATE ON CLAYTON IN BLOOM AND SCARECROW FESTIVAL

Councillor Mrs G Ormston informed the members that both events had been promoted and that preparations were ongoing.

The judging for Clayton in Bloom would be Wednesday 18th July 2018 and the continued support by the members, schools, local groups and residents was appreciated.

The scarecrow festival had received a number of entries and it would be judged after the Clayton in Bloom Competition.

7978 REQUEST FOR PROMOTIONAL BANNERS FOR COMMUNITY LITTER PICK

Councillor M Clifford informed the meeting that there would be a community litter picking day during September and as part of this initiative with Chorley Council the parish council would be responsible for the provision of promotional banners at a cost of £300.00.

It was RESOLVED to provide promotional banners at a cost of some £300.00.

7979 COMMUNITY FUNDING UPDATE (PLAY AREA DEVELOPMENT)

The parish council had been advised that the Lancashire Environmental Fund may make funds available for local play area development.

It was requested that the Project Officer submit an expression of interest and conduct the necessary work ready for a full submission.

GE

7980 REQUEST TO TRANSFER FUNDS

The Clerk requested that £60,000.00 from the Natwest to Yorkshire Bank for operational purposes.

It was RESOLVED that £60,000.00 be transferred from Natwest to Yorkshire Bank.

7981 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payment:

<u>Paym't Method/</u>	<u>July 2018 Accounts: -</u>	<u>£</u>
<u>Chq No.</u>		
S/O	Lengthsmen (5no.) Salary Paid by Standing Order	751.68
S/O	Employee (1) Salary Paid by Standing Order	1,334.40
D/D	Employee (1) / Employer Pension Contribution	418.68
B/T	Employee (2) Salary	632.32
B/T	Councillor G Ormston Reimbursement of Clayton in Bloom materials	111.20

B/T	Chorley Business and Technology Centre Monthly Office Rental	390.00
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	78.00
D/D	O2 Telefonica Monthly Fee for Parish Phone	28.93
D/D	Three Telephone Monthly Fee Parish Phone (2)	9.00
5034	Chorley Business and Technology Centre Stamps	7.80
5035	Marston's Brewery Annual Rental CLW Bowling Green	706.72
5036	HMRC Tax and NI Contributions June 2018	537.42
5037	Envirocare Grounds Maintenance	700.01
5038	North West Marquee Hire of Marquee /Benches/Tables	3414.00
0069	Councillor A Whitham Reimbursement Clayton in Bloom materials	137.25
0070	Councillor J Norris Reimbursement of Clayton in Bloom materials	148.46
5039	Councillor R Ormston Reimbursement Summer Fair Sundries	45.42
5040	Councillor Mrs M Gallagher Reimbursement Clayton in Bloom	20.40
5041	Mrs G Egan Reimbursement of Clayton in Bloom materials £32.83 + £31.67 and Mileage claim March to June 2018 £52.65	117.15
5042	LALC New Councillor Training	198.00
5043	John Harrison Sports Ltd Trophy Summer Fair Trophy	9.00
0071	Manor Road Primary School Ground Fee Summer Fair	220.00
0068	Birkacre Nurseries	137.81
0069	British Legion 6 x Tommy Silhouettes for Schools	1,500.00
B/T	DIY Handy Pack 4 x Garden Rakes Clayton in Bloom	23.96
B/T	Rutland Willows Willow Ducks and Dragons Clayton in Bloom	134.00
B/T	Sprintprint Summer Fair Programmes x 1000	210.00
B/T	Post Office Float for Summer Fair	100.00
B/T	Asda Prize Draw Voucher	100.00

B/T	Asda Sundries Summer Fair	67.30
B/T	North West Portables Hire of Portable Toilets	486.00
B/T	Extinguisher Hire UK Ltd	114.00
B/T	Chorley's Angels First Aid Service	100.00
B/T	Churchill Security (Summer Fair Security Guards)	571.20
B/T	eBay Stationery	17.99
B/T	eBay 2 x Walkie Talkies	20.19
B/T	eBay Cable Connectors	18.40
B/T	eBay 50m Fairy Festoon Lighting	211.90
B/T	eBay 2 x Walkie Talkies / 10 x Tarpaulin Dividers	65.09
B/T	eBay 50m Garden reel hosepipe and connector (£2.85+£15.95)	18.80
B/T	eBay Sundries Clayton in Bloom	39.96
B/T	Fungus and the Bogeymen (Entertainment Summer Fair)	300.00
Cash	Delphine (Entertainment Summer Fair)	90.00
B/T	Gemma Loise Doyle (Entertainment Summer Fair)	350.00
Cash	Little Big Band (Entertainment Summer Fair)	90.00
Cash	Magician (Entertainment Summer Fair)	100.00
(018)		
Cash	Tom Welsh (Entertainment Summer Fair)	90.00
019		
Cash	Face Painter (Entertainment Summer Fair)	187.50
021		
Cash	Daniella (Entertainment Summer Fair)	250.00
(022)		
B/T	Reimbursement Dedrah Moss Flower Arrangements (Entertainment Summer Fair £86.61) and Clayton in (023) Bloom £24.00	110.61
B/T	Chorley Self Storage 4 weeks temporary storage	88.00

B/T	Art and Banners 4 Road Side Feather Banners Clayton in Bloom	805.44
5043	PE Gilkes Professional Services	1122.00
B/T	Coopers Taxi Firm. Deposit for Clayton in Bloom Judging	40.00
B/T	Berry's Sundries Summer Fair £28.14 + £87.64	115.78
B/T	Pen Office Sundries Summer Fair	35.07
B/T	B & Q Sundries Summer Fair	21.02
B/T	PC Components Traffic Cones	70.77
B/T	Wyevale Garden Centre Sundries Clayton in Bloom	60.00
B/T	Go Display. Display Boards	134.40
Total Expenditure without late Accounts		£18,037.97
<u>June 2018 Summer Fair Receipts: -</u>		£
B/T Cash	Stallholders Hire/Fees	1510.00
Cash	Programme Sales Nett of Cash Payments and Float	941.00
Receipts		£2,451.00

7982 PLANNING APPLICATIONS

It was RESOLVED that there would be no comment on the following applications:

Application no: [18/00593/FULHH](#)

Proposal: Single storey side/rear extension

Location: 49 The Elms Clayton-Le-Woods Chorley PR6 7TX

Application no: [18/00582/FULHH](#)

Proposal: Single storey rear extension and detached garage

Location: 5 Kent Drive Clayton-Le-Woods Leyland PR25 5SR

Application no: [18/00619/FULHH](#)

Proposal: Rear Extension including engineering operations to raise the level of rear garden.

Location: 21 Bankside Clayton-Le-Woods Chorley PR6 7PZ

Application no: [18/00623/FULHH](#)

Proposal: Single storey front extension.

Location: 14 Lancaster Avenue Clayton-Le-Woods Leyland PR25 5TD

Application no: [18/00637/FUL](#)

Proposal: Change of Use from office to residential. (Reversion of use and layout approved under 98/00223/COU).

Location: Contour Homes 152 Mendip Road Clayton-Le-Woods Leyland PR25 5UQ

The members wished to thank Councillors G Charlesworth and A Whitham for all their hard work in reviewing each application in detail.

7983 CORRESPONDENCE

There were no items of correspondence.

7984 DATE OF NEXT ORDINARY PARISH MEETING AND FUTURE DATES

It was RESOLVED that the next ordinary Parish Council meeting is to be held on Monday 17th September 2018 at 7.30pm at the Chorley Business Centre.