

Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris

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6th January 2017

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 16th January 2017 at Clayton Green Library at 7.30pm.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs Tracy Morris', written over a faint horizontal line.

Mrs Tracy Morris
Clerk to the Council

Agenda

- 1. To receive and accept apologies.**
- 2. Declaration of Interest.**
- 3. Public Participation – Chair.**
- 4. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 21st November 2016 (copy attached).**

5. Matters Arising from previous Minutes

- Setting Timetable/Criteria to fill Parish Councillor Vacancy closing date for applications 31st January 2017
- Defibrillators (Grant available)
- NALC confirmed that the government have put on hold the review on capping parish council precepts.
- 3 x picnic benches have been ordered for the Community Bowling Green and will be delivered shortly
- Iron Man invitation to meeting. Awaiting a date from organisation

6. Reports

- CLW Community Centre Annual General Meeting held on 30th November 2016 attended by Cllrs D Rogerson and E Whiteford
- CLW Bowling Club Annual Meeting attended by Councillor E Whiteford
- Whittle and Clayton War Memorial Committee Report by Councillor E Whiteford
- Parish Council Precept Information Session held at Chorley Council on 5th December 2016 (Written Report)
- OAP lunch held at the Beaumont Public House on 5th December 2016 Attended by the Chair of the Council and the Clerk (Cllrs M Clifford and D Rogerson monitored event)
- Parish Council Switch-on Event 7th December 2016 led by Chair of the Council
- Subsidised Bus Service – Transport Seminar attended by Councillor C Bromilow on 10th December 2016

7. Request for Representation on Clayton Brook Action Plan Group

Attendance in place of Chair and Vice Chair. Meeting once per quarter at 5pm at Chorley Town Hall (Cllrs C Bromilow and J Cronshaw in attendance as Borough Councillors)

8. Committee Reports

Management Committee

- Decisions made under delegated powers (Planning and H& S)
- Invitation of Cuerden Valley Development to make presentation (Extraordinary Meeting to be arranged)
- Negotiations regarding the purchase of Orchard at Pines Roundabout. Request to delegate initial negotiations to management Committee
- Email Addresses and usage protocols

Finance Staffing and Buildings Committee

- Report from meeting held on Monday 9th January 2017
- (Quarterly Update and Bank Reconciliation)

9. Setting of Precept 2017/18

Chair of the Council will outline budget requirements for 2017/18 and propose precept figure for 2017/18 as scrutinised by the Finance Committee Meeting (documents to follow)

Proposal

On Band D Property calculation 4708 - Precept 2017/18 £22 x 4708 = £103,576

10. Accounts for Payment.

Each account has been checked and countersigned by the Clerk and the Chairman prior to the meeting. All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)

<u>Paym't Method Chg No.</u>	<u>January 2017 Accounts</u>	<u>£</u>
S/O	Lengthsmen (6no.) Salary (January 2016)	691.20
S/O	Employee (1) Salary (January 2017)	1334.40
D/D	Employee (1) / Employer Pension Contribution (December 2016)	536.77
D/D	O2 Telefonica Jan - Feb 2017 parish phone bill	36.47
D/D	Easy Web Sites Ltd Monthly Hosting and Support	24.00
4922	HMRC (NI and Tax) for December 2016	448.30
4923	Re-issue CPRE Annual Subscription 2017 (4905)	36.00
4924	Chorley Council Annual Charge of emptying Waste Bins	172.30
4925	Weldbank Plastics Bin Bags for Lengthsmen	111.52
4925	Easy Web Sites Ltd Initial set up and design services Fee	600.00
4926	Westfield tree Services Ltd Felling and removal of 2no. trees 56 Watkin Road	570.00
4927	LCC Clayton Green Library Room Hire Fees Oct -Nov 2016 (5x £10)	50.00
4928	Watering Costs for Floral displays 2016	4522.38
4929	Annual Charge for Play Area Inspections 2016	3573.00
4930	Clerks Expenses Oct – Dec 2016	48.00
4931	WH Darby Ltd 2 x Replacement Neck Ribbons	60.77
	Total Expenditure <i>without</i> late Accounts	£12,815.11

11. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link <http://planning.chorley.gov.uk/online-applications/>

1. 16/01161/FUL. Dalesview Partnership. Back Lane. Erection of Garden Room.
2. 16/01180/FUL. Demolition of existing bungalow and erection of two storey dwelling with garage to the rear.

12. Correspondence.

Invitation to Lancashire Civic County Carol Service.
LALC Chairman's - nomination to Queens Garden Party

13. Dates for Next Meetings

The next ordinary parish meeting has been agreed to be held on **Monday 20th February 2017** at 7.30pm at Clayton Green Library.

Committee Meetings Dates to be Confirmed as follows: -

- FSB Committee
- PLW Committee
- Environment Committee Monday 23rd January 2016 at 7.00pm
- Communications Committee