

## CLAYTON-LE-WOODS PARISH COUNCIL

### MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 17<sup>th</sup> FEBRUARY 2020 AT 7.30PM AT CHORLEY BUSINESS AND TECHNOLOGY CENTRE EUXTON

**PRESENT:** Councillor Mr M Clifford (Chairman)  
Councillor Mrs C Billouin  
Councillor Ms C Bromilow  
Councillor Mr D Clough  
Councillor Ms J Cronshaw  
Councillor Mrs D Dowrick  
Councillor Mrs S Edwards-Williams  
Councillor Ms L Fishleigh  
Councillor Mr R Francis  
Councillor Mr P Gabbott  
Councillor Mrs G Ormston  
Councillor Mr D Rogerson (12)

**In Attendance:** None

#### WELCOME/INFORMATION

The Chairman stated that the Clerk would not be in attendance due to family issues and the Project Officer was currently on leave. LALC had confirmed that the meeting can go ahead and that a Councillor could record the minutes. A nominated Councillor (Councillor D Rogerson) would record the minutes on this occasion.

The Chairman welcomed Councillors Ms Lesley Fishleigh and Mr Russell Francis to their first council meeting and wished them every success moving forward.

#### 8175 APOLOGIES

Apologies were received and accepted from Councillor Mrs G Charlesworth.

#### 8176 DECLARATION OF INTEREST

Councillor M Clifford declared an interest as an associate of the Wildlife Trust and Champion of the Environment and Open Spaces. Councillor C Bromilow as a Trustee of the Cuerden Valley Trust.

#### 8177 PUBLIC PARTICIPATION

There was no public participation at this meeting.

**ACTION**

**DR**

**8178 MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 20<sup>th</sup> JANUARY 2020**

It was RESOLVED that the minutes of the ordinary parish meeting held on Monday 20<sup>th</sup> January 2020 were deemed correct and were signed by the Chairman.

**8179 MATTERS ARISING**

**8167 Co-option of New Councillors**

The new Councillors had been co-opted and the unsuccessful candidate had been informed of the situation.

**8168 Central Lancashire Local Plan**

The information had been circulated as directed.

**8169.3 Back Lane Woods Maintenance Contract**

It was noted that the legal contract had yet to be finalised.

**8180 CIL SPENDING PROPOSALS FEB 2020**

Recommendations were tabled by the Working Group.

The revised proforma was discussed the main issues were:

- Any applications to be considered twice yearly providing the funding is available.
- The successful bids should aim to have the project completed within a year of approval.
- There would be an environmental sustainability aspect to the proforma.

It was RESOLVED that these aspects would be added to the CIL Proforma for the next spending round.

PO

Applications to be considered:

**Whittle and Clayton Cricket Club Bid – Side Screen (£3,800)**

After due consideration it was agreed not to award a CIL grant. It was requested that a S137 general grant application would be considered by the Finance Committee in the new financial year.

FSB

It was requested that the Clerk inform the Cricket Club of the decision.

Clerk

**Cuerden Valley Trust Refurbishment Project (£25,000)**

There was a discussion regarding the disabled car parking provision as Cuerden Valley currently have charges for their car parks. It was also noted that the Lancashire Environmental Fund had also raised concerns regarding the car park.

After due consideration it was proposed that the full CIL grant amount of £25,000.00 be approved subject to there being a written assurance from Cuerden Valley Trust that none of the funding would be spent on a car park provision.

There was a vote and there were 10 for 1 against and 1 abstention.

It was RESOLVED that the Cuerden Valley Trust receive £25,000 CIL grant subject to the funds being available with the caveat that the Cuerden Valley Trust give a written confirmation that none of the CIL grant funds will be spent on the car park provision.

It was requested that the Clerk inform Cuerden Valley Trust of the decision.

Clerk

## 8181 REPORTS

**Reports/Minutes were received and accepted from the following Committees:**

### 1. Play and Leisure Committee

- **Cunnery Meadow Play Area Update (£65,000+VAT inc. £26,700 LEF Grant)**

It was reported that there was a handover meeting on 11<sup>th</sup> February 2020 with Wicksteed the Chairman and the Project Officer. The Chairman was satisfied that all the criteria for the handover had been met.

It was RESOLVED to make the payment of some £65,000+VAT less 5% retention to Wicksteed and claim the LEF grant as soon as was practicable.

It was requested that the Clerk make the necessary arrangements to pay the outstanding invoice as soon as was practicable.

Clerk

- **Scarecrow Festival 2020 Working Group Meeting held on 3<sup>rd</sup> February 2020**

Councillor C Bromilow reported that the Working Group had considered holding a weekend event in partnership with Cuerden Valley Trust. It was requested that The Working Group continue to plan the event taking into consideration Whittle Parish Council/Cuerden Parish Council as partners and report back with progress at the next FPC meeting.

CB

### 2. Communications Committee Meeting held on Wednesday 12<sup>th</sup> February 2020

Councillor D Rogerson reported on the meeting.

#### Summer Newsletter 2020

- It had been agreed that the design, print and delivery would be put out to tender.
- The development of the Parish website would be worked on during the next few months.
- The next meeting would be held in the next few weeks in order to finalise the timetable for the Newsletter.

## 8182 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payment:

<b>Paym't Method/ Chq No.</b>	<b>February 2020 Accounts</b>	<b>£</b>
S/O	Lengthsmen (5 no.) Salary Paid by Standing Order (Jan)	788.16
S/O	Lengthsmen (4 no.) Salary Paid in November 2019	525.24
S/O	Employee (1) Salary Paid by Standing Order	1473.77
D/D	Employee (1) / Employer Pension Contribution	452.95
B/T	Employee (2) Salary	687.90
B/T	Chorley Business and Technology Centre Monthly Office Rental	404.40
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	80.40
D/D	O2 Telefonica Monthly Fee for Parish Phone	100.72
B/T	BT Business Bill Office Phone and Broadband	60.67
D/D	Three Telephone Monthly Fee Parish Phone (2)	9.00
S/O	Chorley Self Storage Monthly Rental	88.00
B/T	DACS Leonora Carrington Licence	96.00
B/T	Spar Stationery	1.99
B/T	Post Office Stamps	8.40
<b>Total including late Accounts</b>		<b>£4,671.21</b>

## 8183 PLANNING APPLICATIONS

It was RESOLVED to make no comment on the following applications:-

**1. Application no. [19/01194/FULHH](#)**

**Proposal:** Conversion of existing garage to habitable accommodation and associated external alterations

**Location:** [47 Rowan Croft Clayton-Le-Woods Chorley PR6 7UU](#)

**2. Application no. [20/00065/FULHH](#)**

**Proposal:** Loft conversion including elevational alterations (window installations)

**Location:** [1 Kielder Gardens Clayton-Le-Woods Leyland PR25 5AB](#)

**3. Application no. [20/00111/FULHH](#)**

**Proposal:** Demolition of existing conservatory and replacement with new solid roof conservatory

**Location:** [2 Birch Field Clayton-Le-Woods Chorley PR6 7RE](#)

**4. Application no. [20/00078/FULHH](#)**

**Proposal:** First floor side extension, elevational alterations including new cladding and render to front elevation

**Location:** [32 Glenmore Clayton-Le-Woods Chorley PR6 7TA](#)

**5. Application no. [20/00111/FULHH](#)**

**Proposal:** Demolition of existing conservatory and replacement with new solid roof conservatory

**Location:** [2 Birch Field Clayton-Le-Woods Chorley PR6 7RE](#)

**6.Application no. [20/00078/FULHH](#)**

**Proposal:** First floor side extension, elevational alterations including new cladding and render to front elevation

**Location:** [32 Glenmore Clayton-Le-Woods Chorley PR6 7TA](#)

**7.Application no. [20/00053/DIS](#) (For Information Only)**

**Proposal:** Application to discharge conditions 8 (invasive species method statement), 11 (hard landscaping), 14 (surface water drainage scheme - phase 1), 15 (dwelling emission rate - phase 1), 19 (employment and skills plan), 24 (estate phasing plan - phase 1), 26 (highway management and maintenance - phase 1), 27 (section 38 details - phase 1), 28 (site access - phase 1) attached to planning permission 19/00417/FULMAJ - Erection of 115 dwellings on land at Nell Lane, Clayton-le-Woods with access taken from Parkhurst Avenue

**Location:** [Land Adjoining Cuerden Residential Park Nell Lane Cuerden](#)

The members wished to thank the Planning Group for their hard work in reviewing each application in detail.

**8184 CORRESPONDENCE**

- Letter of thanks from Shop Mobility (£100 Donation) Accepted
- Letter Requesting Annual £3,500 Grant from the Whittle and Clayton War Memorial Committee (Defer to Finance Committee)

**8185 DATE OF NEXT ORDINARY PARISH MEETING AND FUTURE DATES**

It was RESOLVED that the next ordinary Parish Council meeting is to be held on Monday 16<sup>th</sup> March 2020 at 7.30pm at the Chorley Business Centre.

**Committee Meetings**

- Communications Committee 4<sup>th</sup> March 2020
- Management Committee 5<sup>th</sup> March 2020
- Finance Committee 5<sup>th</sup> March 2020