

Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
Chorley Business and Technology Centre, Reception Block,
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11th February 2019

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 18th February at 7.30pm at Chorley Business Centre, Euxton.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tracy Morris', is written over a faint horizontal line.

Mrs Tracy Morris
Clerk to the Council

Agenda

1. **Welcome to new Councillors**
2. **To receive and accept apologies.**
3. **Declaration of Interest.**
4. **Public Participation (None Indicated)**
5. **To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 21st January 2019 (copy attached).**
6. **Matters Arising**
7. **Parish Council Election Arrangements 2019**
8. **Appointment of Representative CLW Community Centre**
(Councillor P Gabbott current Representative)
9. **Reports**
 1. **Play and Leisure Committee Meeting held on 5th February 2019**

2.Communications Committee Meeting held on 12th February 2019

1. Recommendation to respond to letter from Chorley Council regarding Delivery of the Newsletter.
2. Recommendation to investigate the provision of an official Facebook Page.

3.Environment Committee Meeting held on 28th January 2019

Back Lane Woods

- 1.Recommendation to go out to tender for professional management and maintenance of the woods including provision of community nature reserve.
- 2.Recommendation to rescind resolution 7995 and not enter the NW in Bloom Competition 2019 and make grant funds available to community projects.
- 3.Recommendation to write to LCC regarding the removal of Bollards at Bankside and consult with Chorley Council regarding parking restrictions on bin collection days.

4.Finance Committee Meeting held on Monday 11th February 2019

1. Hanging basket/Watering Contract 2019-21 at £6,194 per annum
2. Grass Cutting Contract Proposals 2019
Option 1 cut and collect (1) /drop (9) mix £3,786.00
Option 2 cut and collect (10) £5,500.00
3. Proposal to approve WLW and CLW War Memorial Annual Levy Request 2019 - £3,500.00.
4. Proposal to Approve Summer Fair 2019 Budget £8,355.00
5. Report Regarding Latest CIL Allocation £184,401.48 from £365,684.18 funds as at 31st December 2018
6. CIL Funding request from Local Private Nursery
 - Proposal to draft a formal CIL Policy/Application
 - Proposal to take advice from Chorley Council
(*To be Deferred to CIL Working Group*)

Ideas and Rolling Programme of Projects which could be CIL Funded to be drawn up (Defer to all Committees)

10. Accounts for Payment.

*Each account has been checked and countersigned by the Chairman prior to the meeting. All accounts include VAT where applicable.
Late Accounts List (To be tabled at Meeting)*

<u>Paym't Method/ Chq No.</u>	<u>February 2019 Accounts</u>	<u>£</u>
S/O	Lengthsmen (5no.) Salary Paid by Standing Order	751.68
S/O	Employee (1) Salary Paid by Standing Order	1,334.40
D/D	Employee (1) / Employer Pension Contribution	418.68
B/T	Employee (2) Salary	642.43
B/T	Chorley Business and Technology Centre Monthly Office Rental	390.00
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	84.00
D/D	O2 Telefonica Monthly Fee for Parish Phone	24.34
B/T	BT Business Bill Office Phone and Broadband	61.15
D/D	Three Telephone Monthly Fee Parish Phone (2)	9.00
S/O	Chorley Self Storage Ltd Storage of Property	88.00
B/T	HMRC Tax and NI Contributions	1906.71
B/T	Ryman Stationery	4.99
B/T	Asda Stationery	14.75
B/T	Amazon Stationery	25.98
B/T	Amazon Stationery Phone Accessories	29.93
B/T	O2 Phone Accessories	24.99
0115	T & JM Stafford & Sons Installation and Removal of Christmas Tree	600.00
0116	WLW and CLW War Memorial Committee Precept	3,500.00
Total without late Accounts		£9,911.03

11. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link <http://planning.chorley.gov.uk/online-applications/>.

Application no: [19/00055/ADV](#)

Proposal: Application for advertisement consent for the display of 5no. non illuminated car park signs

Location: Tesco 28 Pendle Road Clayton-Le-Woods Leyland PR25 5TU

Application no: [19/00072/FULHH](#)

Proposal: First floor rear extension over existing single storey rear extension

Location: 72 Lancaster Lane Clayton-Le-Woods Leyland PR25 5SP

Application no: [18/00917/FULMAJ](#)

Proposal: Erection of 87 dwellings on land to south of Nell Lane

Location: Land adjoining Cuerden Residential Park Nell Lane Cuerden

12. Dates for Next Meetings

The next full parish council meeting has been agreed to be held on Monday 18th March 2019 at 7.30pm at the Chorley Business Centre East Centre Reception Block East Terrace Euxton Lane Chorley PR7 6TE.

Date for Committee Meetings

Communications Committee: 19th March 2019 at 7.00pm

Finance Committee: 18th March 2019 at 6.45pm

Environment Committee: 4th March 2019 at 7.00pm

Play and Leisure Committee: 5th March 2019 at 7.00pm

Management Committee: Meeting to be arranged