

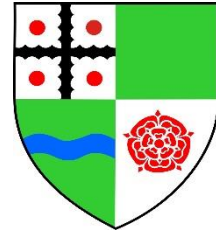
Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
239A Preston Road, Clayton-le-Woods, Chorley, PR6 7PY
Telephone: 01257 264854

Mobile: 07715 637345

Email: clerk@claytonlewoodsparishcouncil.org.uk

www.claytonlewoodsparishcouncil.org.uk



9th January 2023

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 16th January 2023 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Please do remember your documents and or iPads/Laptops as no spare copies will be available.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs Tracy Morris', with a long horizontal flourish extending to the right.

Mrs Tracy Morris
Clerk to the Council



CLW PC AGENDA

Agenda

- 1. To receive and accept apologies**

- 2. Declaration of Interest**

- 3. Resignation of Councillor Ms C Bromilow (Vacancy)**

- 4. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 21st November 2022 (Attached)**

- 5. Clerk's Report (To Follow)**

- 6. Finance Committee Meeting Held on Monday 9th January 2023**
Recommendation to set Precept for 2023/24 at £30.00 Based on a Band D Property (Minutes and Budget Documents Attached)
Pay Award 2021/22 Office Staff - Back Pay (Total £1,912.20)

- 7. Reports**
 1. Environment Committee Meeting held on Wednesday 4th January 2023 (Document Attached)
 - 1.1 Approval of Defib Unit at Co-op Wigan Road £1424.00 +VAT

 2. Communications Committee Meeting held on Thursday 5th January 2023 (Document Attached)

- 8. Approval for the Following Work**
Replacement of Play Equipment at Gough Lane £495.13 +VAT

- 9. Chairmans Allowance 6 months**
May 2022 May – Oct 2022 - £250.00

- 10. Updates**
Christmas Light Switch On
OAP Meals at the Ley Inn



CLW PC AGENDA

11. Accounts for Payment

All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)

Payments December 2022

Voucher	Date	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
250	05/12/2022	Virgin Money		Sundries	Starboard Systems Ltd	S	520.00	104.00	624.00
251	05/12/2022	Virgin Money	B/T	Office Cleaning	Diamond Domestic	S	32.00	6.40	38.40
251	05/12/2022	Virgin Money	B/T	Office Cleaning	Diamond Domestic	S	32.00	6.40	38.40
251	05/12/2022	Virgin Money	B/T	Office Cleaning	Diamond Domestic	S	32.00	6.40	38.40
253	05/12/2022	Virgin Money		Lengthsmen Equipment	Aspli Safety	S	25.58	5.11	30.69
256	01/12/2022	Virgin Money		Office Supplies	Post Office	Z	5.44		5.44
258	06/12/2022	Virgin Money	B/T	Subscription	SLCC	Z	236.00		236.00
259	06/12/2022	Virgin Money		Grant for Flight Simulato	92 (Chorley) Squadron	Z	1,000.00		1,000.00
260	13/12/2022	Virgin Money		New Office	Extinguisher Hire Ltd	S	160.00	32.00	192.00
260	13/12/2022	Virgin Money		New Office	Extinguisher Hire Ltd	S	32.00	6.40	38.40
260	13/12/2022	Virgin Money		New Office	Extinguisher Hire Ltd	S	13.00	2.60	15.60
261	13/12/2022	Virgin Money		Fire Risk Assessment	Extinguisher Hire Ltd	S	300.00	60.00	360.00
262	13/12/2022	Virgin Money		Utility Bill	NPower	L	291.72	14.59	306.31
263	13/12/2022	Virgin Money		OAP Christmas Meal	The Ley Inn (Cuerden)	Z	1,100.00		1,100.00
264	13/12/2022	Virgin Money	B/T	Play Area General Repai	Wicksteed	S	495.13	99.03	594.16
265	13/12/2022	Virgin Money		Grass Cutting/Open Spa	Envirocare Maintenanc	S	120.00	24.00	144.00
266	15/12/2022	Virgin Money		Salary	Employee 01	E	1,643.60		1,643.60
269	15/12/2022	Virgin Money		Salary	Employee 02	E	960.79		960.79
273	20/12/2022	Virgin Money	B/T	Counselling Service	Sarah Tinsley (Contrac	E	150.00		150.00
274	21/12/2022	Virgin Money		Office Supplies	British Design Homewai	Z	3.65		3.65
275	04/12/2022	Virgin Money	B/T	Phones/Broadband	O2	S	27.92	5.58	33.50
276	21/12/2022	Virgin Money	B/T	Utility Bill	NPower	L	299.65	14.98	314.63
277	21/12/2022	Virgin Money	B/T	Grass Cutting/Open Spa	Envirocare Maintenanc	S	690.81	138.16	828.97
279	02/12/2022	Virgin Money		Office Supplies	Post Office	Z	5.44		5.44
306	19/12/2022	Natwest Bank	D/D	Website/Email Managem	Easy Websites	S	81.00	16.20	97.20
307	19/12/2022	Natwest Bank	S/O	Salary	Lengthsmen JI	E	114.00		114.00
308	19/12/2022	Natwest Bank	S/O	Salary	Lengthsmen DH	E	190.00		190.00
309	19/12/2022	Natwest Bank	S/O	Salary	Lengthsmen DM	E	228.00		228.00
310	19/12/2022	Virgin Money	S/O	Salary	Lengthsmen ME	E	304.00		304.00
311	19/12/2022	Virgin Money	S/O	Salary	Lengthsmen CD	X	76.00		76.00
Total							9,169.73	541.85	9,711.58



CLW PC AGENDA

Payments January 2022

Voucher	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
285	Virgin Money		Utility Bill	Eon	S	2,659.80	531.96	3,191.76
286	Natwest Bank	D/D	Website/Email Managerr	Easy Websites	S	81.00	16.20	97.20
287	Natwest Bank	S/O	Salary	Lengthsmen JI	E	114.00		114.00
288	Natwest Bank	S/O	Salary	Lengthsmen DH	E	190.00		190.00
289	Natwest Bank	S/O	Salary	Lengthsmen DM	E	228.00		228.00
290	Virgin Money	S/O	Salary	Employee 01	E	2,433.34		2,433.34
291	Natwest Bank	D/D	Pension	LCC Pension Employee	E	587.46		587.46
292	Natwest Bank	D/D	Phones/Broadband	O2	S	32.42	6.48	38.90
293	Virgin Money	S/O	Salary	Lengthsmen ME	E	304.00		304.00
294	Virgin Money	S/O	Rent/Room Hire	Chorley Self Storage Lt	S	73.33	14.67	88.00
295	Virgin Money	S/O	Salary	Employee 02	E	1,661.92		1,661.92
296	Virgin Money	D/D	Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
297	Virgin Money	B/T	Grass Cutting/Open Spa	Envirocare Maintenanc	S	690.81	138.16	828.97
298	Virgin Money	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
299	Virgin Money	S/O	Salary	Lengthsmen CD	X	76.00		76.00
300	Virgin Money	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00		49.00
301	Virgin Money		Chairman's Expenses	Clir P Gabbott	Z	250.00		250.00
302	Virgin Money		Office Cleaning	Diamond Domestic	S	32.00	6.40	38.40
303	Virgin Money		Christmas Light Switch o	The Lord Nelson Public	Z	500.00		500.00
304	Virgin Money		Utility Bill	NPower	L	325.21	16.26	341.47
305	Virgin Money		Non Domestic Rates	Chorley Council	Z	259.00		259.00
Total						10,604.38	741.55	11,345.93

Receipts

Voucher	Bank	Description	Supplier	VAT Type	Net	VAT	Total	
73	Virgin Money	Newsletter	Solace Foot Health & R	Z	25.00		25.00	
74	Virgin Money	Advert	Independent Living	Z	25.00		25.00	
75	Virgin Money	Litter Picking	Places for People	S	23.74	4.75	28.49	
75	Virgin Money	Litter Picking	Places for People	S	45.60	9.12	54.72	
76	Virgin Money	Christmas Light Switch o	Neales Waste manager	Z	500.00		500.00	
Total						619.34	13.87	633.21

12. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

1.Application no: 22/01221/DIS Case Officer: Mr Iain Crossland - 01257 515903
Ward: Clayton West And Cuerden Proposal: Application to discharge conditions 8 (boundary details) attached to planning permission ref: 20/00377/FULMAJ (Erection of 115 dwellings with associated parking, landscaping, drainage, pump station, layout of roads and footways and other associated works) Location: Land Adjoining Cuerden Residential Park, Nell Lane, Cuerden



CLW PC AGENDA

2.Application no: 22/01198/FUL Case Officer: Chris Smith - 01257 515223 Ward: Clayton East, Brindle And Hoghton Proposal: Erection of 2no. detached dwellings and formation of associated driveway (following demolition of detached garage) Location: Welfield, Gough Lane, Bamber Bridge, Preston, PR5 6AQ

3. Proposal: Single storey side and rear extension Location: 26 Hampson Avenue Clayton-Le-Woods Leyland PR25 5TH Reference: 22/01278/FULHH

4.Application no: 22/01295/PDE Case Officer: Simon Lems Ward: Clayton East, Brindle And Hoghton Proposal: Notification of a proposed single storey rear extension (conservatory) measuring 4m in depth, with eaves height of 2.25m, and a maximum height of 3.245m Location: 9 Oak Vale Drive, Clayton-Le-Woods, Chorley, PR6 7YF

5.Application no.22/01206 Proposal Single storey extension to the front, partially square off / add a rectangular extension to the existing roof over the new area of the property, insertion of new UPVC windows, one UPVC to the new front extension and addition of small UPVC window to existing side wall with grey finish. Location 65 Manor Road Clayton-le-Woods, Chorley PR6 7JR

6.Application no. 23/00019/CLPUD Proposal: Single storey rear extension Location: 27 Kellet Avenue Clayton-Le-Woods Leyland PR25 5TE

13. Correspondence

Local Plan Preferred Options Consultation (Details Sent to Members)

14. Date for Next Meetings

The next full parish council meeting is proposed to be held on Monday 20th February 2023 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Committee Meeting /WG Schedule

- Complaints Policy Working Group 18th January 2023 at 7pm
- Finance Committee Date to be Arranged