

# Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris  
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8th February 2021

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 15<sup>th</sup> February 2021 at 7.30pm via Zoom.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tracy Morris', is written over a faint, light-colored signature line.

Mrs Tracy Morris  
Clerk to the Council

## Agenda

- 1. To Approve the Co-option of Cllrs Lynda Farnworth and Steven Maddock and welcome to the 2 new Councillors**
- 2. To receive and accept apologies**
- 3. Declaration of Interest**
- 4. Public Participation (None Indicated)**
- 5. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 18<sup>th</sup> January 2021 (Attached)**
- 6. Clerk's Report (Matters Arising)**
- 7. Reports**
  - Back Lane Woods Update
  - Holiday Hunger/Food Parcels/ Covid -19 Fund Update
  - Hanging Baskets Summer 2021
  - Quotation for 18 Baskets on Wigan Road Plus Maintenance (£1,168.56)



CLW PC AGENDA

**8. Report from Play and Leisure Committee Meeting held on Tuesday 9<sup>th</sup> February 2021 (Cllr C Bromilow Chair)**

- Play Area/Skate Park Review
- Summer Fair 2021 Update
- Scarecrow Festival Update
- Clayton Cup 2021
- Letter regarding CLWPC Bowling Green Gates

**9. Report from Finance Committee Meeting held on Wednesday 10<sup>th</sup> February 2021 (Cllr P Gabbott Chair)**

- Annual Review of Asset Register
- Annual Financial Risk Assessment Report
- Recommendation of Whittle and Clayton War Memorial Committee Annual Levy 2021/22 (£3,500)
- Precept Banding 2021/22 Report (Band A to H)
- CIL Report on Current Financial Position (£36,066.97 surplus)

**10. CIL Applications for Consideration (£28,080.00)**

1. Manor Road Primary School Chill Out Zone (£10,000.00)
2. Doggy Bag Installation 4 no. (£1500.00)
3. Permanent SPID Camera Provision 3 no. (£16,580.00)

**11. CIL Payment**

Brothers of Charity Lisieux Hall Outdoor Classroom £11,002.84

**12. Approval of Complaints Procedure as Recommended by Management Committee (Policy Attached)**

**13. Accounts for Payment**

*Each account has been checked and countersigned by the nominated Councillor. All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)*

<b>Paym't Method/ Chq No.</b>	<b>February 2021 Accounts</b>	<b>£</b>
S/O	Lengthsmen (5 no.) Salary Paid by Standing Order	837.12
S/O	Employee (1) Salary Paid by Standing Order	1516.11
D/D	Employee (1) / Employer Pension Contribution	560.86
S/O	Employee (2) Salary Paid by Standing Order	717.78
B/T	HMRC Quarterly Payment (Tax NI)	1747.64



#### CLW PC AGENDA

B/T	Chorley Business and Technology Centre Monthly Office Rental	404.40
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	80.40
D/D	O2 Telefonica Monthly Fee for Parish Phone	12.35
B/T	BT Business Bill Office Phone and Broadband	59.27
D/D	Three Telephone Monthly Fee Parish Phone (2)	9.00
S/O	Chorley Self Storage Monthly Rental	88.00
B/T	Food Parcels (7)	210.00
B/T	Doggy Bag Dispensers (50,000)	1197.00
005054	Lisieux Hall Outdoor Classroom Project (CIL)	11002.84
B/T	SRI Watering Systems Annual Maintenance CLW Bowling Green	244.80
	<b>Total without Late Accounts</b>	<b>£18,687.57</b>

#### 14. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

1. Application No: 20/01383/FULHH Proposal: First floor side extension Location: 23 Lords Croft, Clayton-Le-Woods, Chorley, PR6 7TP

2. Application No: 21/00057/PDE Proposal: Notification of a proposed single storey rear extension measuring 4m in depth, eaves height of 3m, and a maximum height of 4m Location: 106 Clover Field, Clayton-Le-Woods, Chorley, PR6 7RY

3. Application No: 21/00075/DIS Proposal: Application to discharge condition no. 13 (SAP assessment) attached to planning permission 14/00951/OUTMAJ which was for the erection of 220 dwellings with associated open space and landscaping, with all matters reserved except for access Location: Land North of Lancaster Lane and Bounded by Wigan Road and Shady Lane Lancaster Lane Clayton-Le-Woods

4. Application No: 21/00090/FULHH Proposal: Single storey side/rear extension and rear dormer (following demolition of existing conservatory) Location: 59 Lancaster Lane Clayton-Le-Woods Leyland PR25 5SP

#### 15. Correspondence

Redrow Community Grant Letter (Attached)

#### 16. Date for Next Meeting

The next full parish council meeting is proposed to be held on Monday 15<sup>th</sup> March 2021 at 7.30pm via Zoom

**Please Note:** If any member of the public wishes to attend the Zoom meeting please contact the Clerk for further details.