

CLAYTON-LE-WOODS PARISH COUNCIL
MINUTES OF THE FINANCE STAFFING AND BUILDINGS COMMITTEE
HELD ON THURSDAY 29th JUNE 2017 AT 7.00PM
AT MANOR ROAD COMMUNITY CENTRE

PRESENT: Councillor R Ormston (Chairman)
Councillor C Billouin
Councillor G Charlesworth
Councillor M Clifford
Councillor S Fenn

IN ATTENDANCE:

	ACTION
<p>17.23 APOLOGIES</p> <p>Apologies were received and accepted from Councillor P Gabbott.</p>	
<p>17.24 DECLARATION OF INTEREST</p> <p>There were no declarations of interest.</p>	
<p>17.25 TO APPROVE THE MINUTES OF THE MEETING HELD ON 7th MARCH 2017</p> <p>It was RESOLVED to approve the minutes of the meeting held on 7th March 2017 which was duly signed by the Chairman.</p>	
<p>17.26 MATTERS ARISING</p> <p>17.16 Allan Platt had been appointed internal Auditor at a cost of £150.00.</p>	
<p>17.27 UPDATE ON AUDIT 2016/17</p> <p>The Chairman reported that the Parish Council Accounts were with the Internal Auditor.</p>	

17.28 REPORT ON UPDATED CASHBOOK

The Chairman reported that the cash book had been updated to the end of the Financial Year.

17.29 UPDATE ON CLERK'S SITUATION

The committee were informed of the current situation and advised of the details of the phased return to work.

17.30 PROPOSAL TO CHANGE BANKERS

The Committee discussed the problems recently experienced with the current bank and it was AGREED to progress a change of bank. The Chairman would meet with Yorkshire Bank.

Chairman

17.31 FUTURE STAFFING OF PARISH COUNCIL

This item was deemed confidential.

17.32 APPROVAL OF INDIVIDUAL ITEMS RE SUMMER FAIR

The Committee APPROVED the following expenditure for the Summer Fair:

John Harrison Sports Trophies	£318.75
Chorley council Supply of Barriers and Bins	£547.20

17.33 CONFIDENTIAL ITEMS

Item 17.31 was deemed confidential and minuted as such.

17.34 DATE OF NEXT MEETING

The next meeting of the Finance Staffing and Buildings Committee is to be agreed at the next full council meeting.

FPC