

# **CLAYTON-LE-WOODS PARISH COUNCIL**

**FINANCE STAFFING AND BUILDINGS COMMITTEE MEETING  
ON THURSDAY 5<sup>th</sup> MARCH 2020 AT 7.00PM FOLLOWING ON FROM THE  
MANAGEMENT COMMITTEE MEETING  
AT CHORLEY BUSINESS CENTRE, EUXTON**

## **AGENDA**

- 1. APOLOGIES**
- 2. DECLARATION OF INTEREST**
- 3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 13<sup>TH</sup> JANUARY 2020**
- 4. MATTERS ARISING**
- 5. ANNUAL RISK ASSESSMENT (Audit 2019/20)**
- 6. ANNUAL ASSET REGISTER REVIEW (Audit 2019/20)**
- 7. BANK RECONCILIATION TO FEBRUARY 2020**
- 8. LENGTHSMEN OVERPAYMENT UPDATE**
  - **CIL FUNDING**
  - Parish Office Update
- 9. GRANT APPLICATIONS**
  - Whittle and Clayton War Memorial Committee ( £3,500 in budget)
  - Whittle and Clayton Cricket Club (CIL Application Deferred to Grants)
  - VE 75<sup>th</sup> Anniversary Pins for Schools Proposal
- 10. DATE OF NEXT MEETING**

The proposed date for the next FSB committee meeting is to be arranged.