

CLAYTON-LE-WOODS PARISH COUNCIL

**FINANCE STAFFING AND BUILDINGS COMMITTEE MEETING
MONDAY 18th MARCH 2019 AT 6.45PM
AT CHORLEY BUSINESS CENTRE, EUXTON**

AGENDA

- 1. APOLOGIES**
- 2. DECLARATION OF INTEREST**
- 3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 11th FEBRUARY 2019**
- 4. MATTERS ARISING**
- 5. REVIEW OF INTERNAL FINANCIAL REGULATIONS**
- 6. REVIEW OF RISK ASSESSMENT AND ASSET REGISTER 2018/19**
- 7. STAFFING COST OF LIVING REVIEW 2019/20**
 - Annual NJC Increase Employee (1) 442.05 per annum
 - Annual NJC Increase Employee (2) £301.27 per annum
 - Annual Pay Award 5 Lengthsmen £7.83 to £8.21 per hour (Increase of £474.24 per year)
- 8. GRANT REQUEST FROM TWO TREES COMMUNITY GARDEN GROUP
£1,312**
- 9. CLW BOWLING CLUB OUTSTANDING WATER AND ELECTRICITY
BILLS**

Proposed Plan of Action
- 10. BANKING**

Reconciliation Report
- 11. CIL UPDATE**

Report from Working Group
- 12. DATE OF NEXT MEETING**

The proposed date for the next FSB committee meeting is to be arranged.