

Clayton-le-Woods Parish Council

Website: www.claytonlewoodsparishcouncil.org.uk

Email: clerk@claytonlewoodsparishcouncil.org.uk



ACCESSIBILITY STATEMENT

This website is run by Clayton-le-Woods Parish Council and is hosted by Easy Websites. To meet the Public Sector Bodies (Website and Mobile Applications) Accessibility Regulations 2018 the website was upgraded in September 2020 using the Website Content Accessibility Guidelines (WCAG) 2.1 AA rating framework.

We want as many people as possible to be able to use the website. This means that you will be able to do the following:

- Zoom in up to 500% without text spilling off the screen
- Navigate the website using just a keyboard
- Listen to the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver). Where there are any external links on the website, these are managed by third parties over which the Parish Council has no control

We have also made the website text as simple as possible to understand.

AbilityNet (<https://abilitynet.org.uk/>) has advice on making your device easier to use if you have a disability.

Accessibility of the website

We know that there are some parts of the website that are not fully accessible:

- PDFs which have been scanned are not fully accessible to screen reader software.
- PDFs added before September 2020 are not always in a navigable format.
- You are unable to change colours, fonts or contrasts however all contrast ratios are in line with the required guidelines.

What to do if you cannot access parts of this website

If you need information on this website in a different format like accessible PDF, large print, easy read audio or braille:

Email: clerk@claytonlewoodsparishcouncil.org.uk

Telephone: 01257 264854

Write to: Parish Clerk, Clayton-le-Woods Parish Council, Office 16, Chorley Business and Technology Centre, East Terrace, Euxton, PR7 6TE

We will consider your request and back to you within 10 working days.

If you cannot view the map on our contact page call or email us for directions.

Clayton-le-Woods Parish Council

Website: www.claytonlewoodsparishcouncil.org.uk

Email: clerk@claytonlewoodsparishcouncil.org.uk



Reporting accessibility problems with this website

We are always looking to improve accessibility of the website. If you find any problems not listed here or think we are not meeting accessibility requirements contact

Email: clerk@claytonlewoodsparishcouncil.org.uk

Telephone: 01257 264854

Write to: Parish Clerk, Clayton-le-Woods Parish Council, Office 16, Chorley Business and Technology Centre, East Terrace, Euxton, PR7 6TE

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is compliant with the Web Content Accessibility Guidelines version 2.1 AA standard.

Technical Information about this website's accessibility

Clayton-le-Woods Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018. This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances listed below:

Issues with technology

A compliance audit has been carried out on desktop and mobile devices with no compliancy issues identified, however, in order to navigate through PDFs you may need to download documents using an appropriate PDF document reader.

Issues with text

Unclear link text such as 'click here' has been removed from the website but may exist in older documents and news articles. As older content is updated and published, this will be eradicated.

Clayton-le-Woods Parish Council

Website: www.claytonlewoodsparishcouncil.org.uk

Email: clerk@claytonlewoodsparishcouncil.org.uk



Issues with PDFs and other documents

New PDFs or Word documents published since September 2020 should meet accessibility standards however, many of our older PDFs and Word documents may not be accessible to a screen reader.

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they are not essential to providing our services.

Please contact the Clerk - clerk@claytonlewoodsparishcouncil.org.uk if you require an older document in an accessible version.

Some documents and publications have been provided by a third party.

Issues with images, video and audio

Documents which have been scanned such as the Annual Governance Statement and Accounts and Audit Statements are images and will not be accessible by a screen reader. The documents require a signature before scanning and cannot be completed in a different format. There is no plan to make them accessible although a hard copy can be provided on request. There is no video content on the website.

How we tested this website

This website was tested on 26th October 2020. The test was carried out by Easy Websites <https://www.easywebsites.co.uk>

Preparation of Accessibility Statement

This statement was prepared on 28th September and published on October 26th 2020.